

LINWOOD, NEW JERSEY
January 23, 2019

In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this regular meeting has been provided. On January 7, 2019 written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library. On that same date written notice was faxed and mailed to The Press and The Current.

The meeting of the Linwood Board of Education was called to order by Mrs. Zierys, Board President, in the Schiavo Auditorium, Belhaven Middle School, Linwood, New Jersey, Wednesday, January 23, 2019, 7:05 PM.

Mrs. Zierys led all present in a flag salute.

MEMBERS PRESENT: Mr. McLaughlin, Mrs. Scannell, Mr. Evinski, Mrs. Barrera, Mr. Goldstein, Mr. Kahn, Mrs. Lowry, Mrs. DeMorat and Mrs. Zierys

MEMBERS ABSENT: None

OTHERS PRESENT: B. Pruitt, Superintendent, T. Weeks, School Business Administrator, S. Speirs & G. Meister, Principal, F. Pileiro, S. Tahsin, P. Childs, & L. Care, Supervisors, W. Donio, Solicitor, D. Lamkin, MB Atwood, K. Atwood, C. Egan, Egan Family, Karpinski Family, H. Dileo, C. Wilke, D. Wade, B. Fortunato, L. Smith, K. Stangle, J. Fortunato, C. Fortunato, R. Romero, T. Meister, M. Tighe, T. Tighe, C. Flanagan, M. Cottrill, C. Evinski

MINUTES OF THE REGULAR MEETING - Motion made by Mrs. DeMorat, seconded by **DECEMBER 19, 2018** Mrs. Scannell, to approve the minutes of the regular meeting held December 19, 2018.

Motion carried by roll call vote with all members present voting yes.
Motion approved.

MINUTES OF THE EXECUTIVE SESSION- Motion made by Mrs. Barrera, seconded by **December 19, 2018** Mr. Goldstein, to approve the minutes of the Executive Session held December 19, 2018.

Motion carried by roll call vote with all members present voting yes except Mrs. Lowry, and Mr. Kahn, who abstained.
Motion approved.

MINUTES OF THE ORGANIZATION MEETING - Motion made by Mr. McLaughlin, **January 3, 2019** seconded by Mrs. Lowry, to approve the minutes of the organization meeting held January 3, 2019.

Motion carried by roll call vote with all members present voting yes.
Motion approved.

SECRETARY & TREASURER’S REPORT - Motion made by Mr. Goldstein, seconded by **December 2018** Mrs. Barrera, to acknowledge the receipt and to file the Reports of the Secretary and Treasurer for the month of December 2018, which are in agreement.

Motion carried by roll call vote with all members present voting yes.

Motion approved

COMMITTEE REPORTS

Policy – None

Personnel – Thank you to Sue Amey for years of service who is retiring this June.

Curriculum – None

Negotiations – Continue to meet with LEA, going well.

Operations – Thank you for the local grants that were received from PTO, LEF and AtlantiCare
Strategic Plan – Amazing progress, more information will be sent out shortly

COMMENTS FROM THE PUBLIC - None

SUPERINTENDENT'S REPORT

FOR INFORMATION

1. Enrollment Seaview 429 Belhaven 379
2. Use of School Facilities Seaview 18 Belhaven 61
3. Suspensions 2 fourth grade, 1 seventh grade
4. Fire Drills Seaview 12/3 Belhaven 12/13
5. Security Drills Seaview 1212 Belhaven 12/18
6. Board Member Recognition Month –Mr. Pruitt read the Board Member Recognition Resolution thanking the Board member for their service.
7. Presentations –
 - a. SPELL JIF – Craig Wilke, Director from the ACASBO JIF fund provided an overview of the JIF fund and operations. They also presented the Board with a \$1,000 check and \$750 credit for safety purchases in recognition of District Safety Measures, a certificate for prompt claim reporting, and certificate for loss ratio under 50% along with a plaque.
 - b. Governor Teacher and Educational Services Professional of the Year
Belhaven: Mr. David Lamkin and Mrs. Mary Beth Atwood
Seaview: Mr. David Wade and Mrs. Barbara Fortunato
Congratulations!

ACTION REQUIRED

PERSONNEL AGENDA ITEMS - Motions made by Mr. Goldstein, seconded by Mrs. DeMorat, to approve the following Personnel action items 21 – 28 on the agenda.

RETIREMENT -Motion to approve, upon the recommendation of the superintendent, the retirement of the staff as listed below.

Staff Name	Position/School	Effective
Sue Amey	School Secretary Belhaven	7/01/19

Motion carried by roll call vote, all members present voted yes.

Motion approved

RESIGNATION -Motion to approve the staff resignations, upon the recommendation of the superintendent, as listed below.

Staff Name	Position	Effective
Ginnine Vietro	PT K-Expanded Day Spec Ed Teacher Seaview	1/02/19
Sandra Marple	PT Paraprofessional Seaview	Anticipated last day in district will be 2/14/19; may release earlier

Motion carried by roll call vote, all members present voted yes.

Motion approved

LEAVE OF ABSENCE -Motion to approve the leave of absence requests, upon the recommendation of the superintendent, for the staff listed below pending receipt of the required certifications.

Name	Position	Term
Robin Moore	Art Teacher Belhaven	FMLA (up to 12 weeks) Beginning 1/08/19 to on or about 3/05/19; requesting to use available sick days.

Motion carried by roll call vote, all members present voted yes.

Motion approved

NEW HIRES -Motion to approve the following new hires, upon the recommendation of the superintendent, and pending criminal history clearance and pre-employment verifications (S414), for the 2018-2019 school year (through 6/30/19); to be paid in accordance with the LEA Agreement.

Name	Position/Assignment	Salary
Barry Pisetzner	(TR) LT Substitute Art Teacher Belhaven	\$110.00 per day, Retroactive to 1/08/19 to on or about 3/05/19.
Joanna Teague	(TR) LT Substitute PT Grade 6 Math Belhaven	\$110.00 per day, Retroactive to 12/10/19 to 1/08/19.
Jaime Vecere-Collins	(R) PT Special Ed Teacher Expanded Day K and Grade 1	B.A. +15, Step 1, pro-rated based on part-time status and

	Seaview	official start date. Start: On or about 1/28/19
Eileen Duffy	(R) PT Paraprofessional +60 Seaview	\$14/hour 25 hours/week Start: On or about 1/30/19
Keerstin O'Donnell	(R) PT Paraprofessional +60 Seaview	\$14/hour 25 hours/week Start: On or about 1/30/19

Motion carried by roll call vote, all members present voted yes, except Mrs. Barrera who abstained.

Motion approved

BEFORE AND AFTER SCHOOL AIDES - SUBSTITUTES -Motion to approve the following individuals as substitute aides for the morning and afternoon Before and After School Program for the 2018-2019 school year; pending criminal history clearance and pre-employment verifications (S414).

Year 1 Aide: AM @ \$14 per hour starting rate; PM @ \$13.00 per hour starting rate	
Kimberly A. Romberger	Andrea F. Reynolds

Motion carried by roll call vote, all members present voted yes.

Motion approved

VOLUNTEERS -Motion to approve the following volunteers, upon the recommendation of the superintendent, for the 2018-2019 Belhaven spring drama production, as listed below.

Parent Name	Mainland Student Names
Christine D'Alessandro	Kendall DeMorat
Tara Santoro	Tati Waxman
Stephanie Timbrook	Mia Gagliardi
Jennifer Reese	Sarah Thomas
Pam Guarini	Ella Osbeck

Motion carried by roll call vote, all members present voted yes, except Mrs. DeMorat who abstained.

Motion approved

HOME INSTRUCTION -Motion to approve the following certificated staff, upon the recommendation of the superintendent, to provide home instruction services for the 2018=2019 school year. They will be paid at the rate of \$40 per hour.

Siobhan Grossman	Sofia Iaconelli	Julia Lockhart
Christina Riley	Elise Scherbin	

Motion carried by roll call vote, all members present voted yes.

Motion approved

MENTOR -Motion to approve the following mentor;

Mentee	Mentor	Amount
Zachary West	Brian Coyle	\$550 fee to be pro-rated from the start of the program (November); mentor fee to be paid by the mentee.

Motion carried by roll call vote, all members present voted yes.

Motion approved

CURRICULUM - Motions made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve the following Curriculum action items 29 & 30 on the agenda.

FIELD TRIP -Motion to approve the 2018-2019 school year field trip request as listed below.

Destination	Grade	Person in Charge
Morey's Pier Educational Extravaganza Wildwood, NJ	Belhaven 6 th Grade	Amy Winterbottom Jill Cunniff

Motion carried by roll call vote, all members present voted yes.

Motion approved

STAFF TRAVEL, PROFESSIONAL DEVELOPMENT, AND WORK RELATED

EXPENSES -Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*)

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Brian Pruitt Susann Tahsin	2/8/19	Moorestown, NJ	Addressing Staff Mental Health Issues	*\$150 each	N/A
Brian Pruitt Lori Care	2/12/19	Stockton SRI/ETTC Galloway, NJ	Employee Relations- An Interactive Seminar	2 ETTC credits each	N/A
Cindy O'Kane Jen Bernardini	1/10/19 1/11/19	Stockton SRI/ETTC Galloway, NJ	Google Accelerated Test Prep	10 ETTC credits each	N/A
Cindy O'Kane	3/15/19	Stockton SRI/ETTC Galloway, NJ	Raspberry Pi Coding	7 ETTC credits	N/A
Cindy O'Kane	3/28/19	Stockton SRI/ETTC Galloway, NJ	Coding with Python	7 ETTC credits	N/A

Georgette Meister Jackie Baltozer Shari Frolove	1/17/19	Stockton SRI/ETTC Galloway, NJ	Building Resiliency in Our Students	Free	N/A
Frank Pileiro Lori Care	2/28/19	Sheraton Atlantic City, NJ	NJSLA Testing Training	N/A	NTE \$25
Frank Pileiro	3/7/19 3/8/19	Marina Del Ray, CA	Tech Learning Leadership Summit	N/A	N/A
Erica Coombs	2/27/19	Long Branch, NJ	World Language Classroom: Making Use of Google Tools	*\$269	N/A
Pat Childs	3/11/19 3/12/19 3/13/19	Atlantic City, NJ	NJSBGA Expo	Free	NTE \$10
Georgette Meister	2/25/19	Atlantic City, NJ	NJ Conference for Kindergarten Teachers	*\$244 each	N/A
Tara Lhulier Brooke Szeker	2/26/19	Atlantic City, NJ	NJ Conference for Kindergarten Teachers	*\$244 each	N/A
Elizabeth Provenzano	4/29/19 4/30/19	Atlantic City, NJ	NASW- NJ Conference	*\$400	N/A
Elise Scherbin Beth Bagocious	2/25/19 2/25/19	Atlantic City, NJ	NJ Conference for PreKindergarten Teachers	*\$244 Each	N/A
Susan Speirs	1/30/19	Pitman, NJ	Schools to Watch Site Visit	N/A	NTE \$35
Elizabeth Provenzano Patricia Levinson	2/22/19	YALE School Northfield, NJ	Mindfulness and Resilience: Strength-Based Practices for At-Risk Students	N/A	N/A

Motion carried by roll call vote, all members present voted yes.

Motion approved

OPERATIONS - Motions made by Mr. McLaughlin, seconded by Mrs. Barrera, to approve the following Operation action items 31 – 35 on the agenda.

TRANSPORTATION CONTRACT -Motion to approve a transportation contract with Mainland Regional High School for STJHSCTL route providing non-public and special education transportation in the amount of \$42,447.

Motion carried by roll call vote, all members present voted yes.

Motion approved

ADMINISTRATION FEE TRANSPORTATION CONTRACT -Motion to approve the Atlantic County Special Services route ML8 administrative fee of 3% for a total of \$397.26, new for this year.

Motion carried by roll call vote, all members present voted yes.

Motion approved

TUITION AGREEMENT -Motion to approve a tuition agreement with Buena Regional School District for one student eligible pursuant to McKinney Vento at a rate of \$72.22 per diem.

Motion carried by roll call vote, all members present voted yes.

Motion approved

LOCAL GRANTS -Motion to approve the following local grants:

AtlantiCare	Defibrulator	\$700
AtlantiCare	Seaview – Healthy School and Healthy Garden	\$800
PTO	Belhaven Agendas	\$2,403
PTO	Water Bottle Filling Station	\$5,747
LEF	Water Bottle Filling Station	\$5,747

Motion carried by roll call vote, all members present voted yes, except Mrs. Ziereis who abstained on the AtlantiCare grants.

Motion approved

USE OF SCHOOL FACILITIES -Motion to approve the following requests for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Mainland United Soccer (MUSA) Soccer Practice Person in charge: Phyllis Watt	Belhaven Gym	1/08/19 to 5/02/19 (Tuesday & Thursday) 5:00-8:45 p.m.	No
Real Soccer/Futsal Clinic Futsal clinic for community youth Person in charge: John Napoli	Seaview Gym	1/14/19 to 3/18/19 (Monday & Wednesday) 7:15-9:00 p.m.	No

Motion carried by roll call vote, all members present voted yes.

Motion approved

<u>POLICY - Motions made by Mr. Goldstein, seconded by Mrs. Barrera to approve the following Policy action items 36-37 on the agenda.</u>
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HIB CASES -Motion to affirm the recommendation of the superintendent on the reported HIB cases as listed below.

Belhaven Middle School	H.I.B. Case #06-18-19 (BH)	Affirmed HIB
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Motion carried by roll call vote, all members present voted yes, except Mrs. Lowry and Mr. Kahn, who abstained.

Motion approved

BOARD POLICY -Motion to approve to revise, adopt and/or abolish the following policies.
revise, adopt and/or abolish the following policies.

SECOND READING	
Policy #	Title
Policy 3432	Sick Leave
Policy 4432	Sick Leave
Policy 9700	Special Interest Groups

FIRST READING	
Policy #	Title
Policy 2415.04	Title I - District-wide Parental Involvement (M)
Policy 2468	Independent Educational Evaluations

Motion carried by roll call vote, all members present voted yes, except Mrs. DeMorat who abstained.

Motion approved

Communication – Included in the packet

FINANCIAL MOTIONS - Motions made by Mrs. Lowry, seconded by Mrs. DeMorat, to approve the following Financial certifications, bills, payrolls and transfers and addenda to the financial motions.

BOARD SECRETARY MONTHLY CERTIFICATION - January - Motion to accept the Board Secretary monthly certification, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BOARD OF EDUCATION MONTHLY CERTIFICATION - January - Motion to approve the monthly Board of Education certification that after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BILLS:

Batch 50	General Fund	\$ 453,326.52
Batch 51	General Fund	\$1,904.67
Batch 55	General Fund	\$ 6,173.32
Batch 59	Before and After School	\$ 8,010.11

PAYROLLS:

Batch 71	December 31, 2018	\$ 429,383.40
Batch 70	January 04, 2019	\$ 422,132.41
Batch 71	January 18, 2019	\$419,760.46

TRANSFERS

11-000-213-600	School Health Supplies	\$	\$	1,400
11-000-100-561	Tuition - In State Regular			9,100
11-000-216-100	Salary - Related Services		30,000	
11-000-217-100	Salary Extraordinary			6,100
11-000-218-104	Salary Guidance			500
11-000-219-104	Salary - CST			5,000
11-000-219-110	Salary - CST - Other			2,000
11-000-222-100	Salary - Library Media		50,000	
11-000-222-177	Salary - Technology			500
11-000-230-339	Other Professional Services - Gen Admin			3,000
11-000-240-105	Salary - School Admin Sec			200
11-000-240-500	Other Professional Services - School Admin			5,000
11-000-251-330	Other Professional Services - Central Admin			5,000
11-000-252-500	Other Misc Services - Technology			5,000
11-000-266-100	Salary - Security			4,200
11-130-100-101	Salary - Grades 6-8			19,000
11-190-100-610	Supplies		1,000	
11-212-100-101	Salary - Self Contained		15,000	
11-213-100-101	Salary - LRC		10,000	
11-215-100-106	Salary Preschool PT Aides			12,000
11-230-100-101	Salary - Basic Skills Teachers			25,000
11-230-100-106	Salary - Basic Skills Aides		17,000	
11-424-100-101	Salary - Other Supplemental			20,000
Total	General			
Fund		\$	123,000	\$ 123,000

OLD BUSINESS – None.

NEW BUSINESS – None

COMMENTS FROM THE PUBLIC – None

COMMENTS FROM THE BOARD – None

EXECUTIVE SESSION – Motion made by Mr. Goldstein, seconded by Mrs. DeMorat, to enter into Executive Session at 8:05 PM.

RESOLVED: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the “Open Public Meetings Act”, the following subjects to be discussed in a session of

the Board open to the public:

- *Student Confidentiality Matter – HIB*
- *Attorney Client Privilege*

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate action will be taken.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

ADJOURNMENT - Motion made by Mrs. Lowry, seconded by Mr. McLaughlin, to adjourn.
(8:35 PM).

Motion carried by roll call vote, all members present voted yes.

Motion approved.

Respectfully submitted,

Teri J. Weeks, Business Administrator,
Board Secretary