

LINWOOD, NEW JERSEY
February 21, 2018

In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this regular meeting has been provided. On January 8, 2018 written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library. On that same date written notice was faxed and mailed to The Press and The Current.

The meeting of the Linwood Board of Education was called to order by **Mrs. Ziereis**, Board President, in the Schiavo Auditorium, Belhaven Middle School, Linwood, New Jersey, **Wednesday, February 21, 2018 7:04 PM**.

Mrs. Ziereis led all present in a flag salute.

Moment of Silence – Mrs. Ziereis called for a moment of silence for the victims of the recent school shooting at Marjory Stoneman Douglas High School in Parkland Florida.

MEMBERS PRESENT: Mrs. Scannell, Mr. Kahn, Mrs. Barrera, Mrs. Lowry, Mr. Goldstein, Mr. McLaughlin, Judge Todd, Mrs. DeMorat, and Mrs. Ziereis

MEMBERS ABSENT: None

OTHERS PRESENT: B. Pruitt, Superintendent, T. Weeks, School Business Administrator, S. Speirs S. Coyle, D. DelRossi, J. Goldstein, P. Davis, L. Davis, C. Flanagan, L. Care, F. Pileiro, D. Lamkin, J. Kahn, H. Lanzalotti, C. Isenhardt, G. Traa, D. McCabe, M. Bansal, D. Freed, A. Sykes, J. Candeloro, C. Harrison, B. Marino, S. Marino, C. D'Alessandro, J. Cuniff, A. Iannelo, M. Cottrill, S. Evinski, C. Evinski, M. Costello, J. Costello

MINUTES OF THE ORGANIZATION MEETING- Motion made by Mr. Goldstein, seconded **January 3, 2018** by Mrs. Scannell, to approve the minutes of the Organization Meeting held January 3, 2018.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

MINUTES OF THE BOARD RETREAT- Motion made by Mrs. Scannell, seconded by Mrs. **January 17, 2018** DeMorat, to approve the minutes of the Board Retreat held January 17, 2018.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

MINUTES OF THE REGULAR MEETING- Motion made by Judge Todd, seconded by **January 24, 2018** Mr. Goldstein, to approve the minutes of the Regular Meeting held January 24, 2018.

Motion carried by roll call vote with all members present voting yes, except Mr. Kahn who abstained.

Motion approved.

MINUTES OF THE EXECUTIVE SESSION - Motion made by Mrs. Barrera, seconded by **January 24, 2018** Mrs. Lowry, to approve the minutes of the Executive Session held January 24, 2018. Motion carried by roll call vote with all members present voting yes, except Mr. Kahn, who abstained.
Motion approved.

MINUTES OF THE SPECIAL MEETING- Motion made by Mr. Goldstein, seconded **February 1, 2018** by Mrs. Scannell, to approve the minutes of the Special Meeting held February 1, 2018. Motion carried by roll call vote with all members present voting yes.
Motion approved.

SECRETARY & TREASURER'S REPORT - Motion made by Mrs. Scannell, seconded by **January 2018** Mr. McLaughlin, to acknowledge the receipt and to file the Reports of the Secretary and Treasurer for the month of January 2018, which are in agreement. Motion carried by roll call vote with all members present voting yes.
Motion approved.

COMMITTEE REPORTS

Policy – Mr. Goldstein provided a report
Personnel – Mrs. DeMorat provided a report
Curriculum – Mrs. Scannell provided a report
Operations – Mrs. Ziereis provided a report

COMMENTS FROM THE PUBLIC - M. Bansel spoke on the need for school librarians and the support they provide to the instructional process including research skills and maker space support.

D. Sykes thanked the Superintendent for the letter sent to the parents after the Florida school shooting. He discussed Class III officers in the buildings for increased security

SUPERINTENDENT'S REPORT

FOR INFORMATION

1. Enrollment	Seaview	424	Belhaven	400
2. Suspensions	2 - 8 th grade, 1 - 7 th Grade			
3. Fire Drills	January 19, 2018	Belhaven & Seaview		
4. Security Drills	January 2, 2018	Seaview		
	January 18, 2018	Belhaven		

REPORTS

1. Chinese Cultural Exchange Program – Mr. Kahn, Mrs. Speirs, Mr. Davis and Mrs. Cote-Coyle provided an overview of their cultural exchange trip.

2. Linwood Education Foundation – Gala March 24.
3. Linwood Parent Teachers Organization – ATTA Boy assembly a success, Black history month event, and upcoming Multicultural Fair overviewed. Class Trips support was highlighted and the upcoming K-4 Mother Son night. Look out for the Spring flower sale and the Gateway playhouse event.
4. Student Support Parent Advisory Council – Resource night 2/22 for parents in conjunction with Northfield
5. Seaview School – None
6. Belhaven Middle School – December and January Students of the Month presented.

ACTION REQUIRED

PERSONNEL AGENDA ITEMS Motions made by Mrs. DeMorat, seconded by Mrs. Scannell, to approve the following Personnel action items 21– 25 on the agenda.

NEW HIRES -Motion to approve the hiring, upon the recommendation of the superintendent, for the 2017-2018 school year:

Sharon Baxter, Long Term Substitute Teacher, BA Step 3 Start date February 26, 2018
 Heather Lanzalotti, School Nurse, BA, Step 1, Start date pending certification

Motion carried by roll call vote, all members present voted yes.
Motion approved

SUBSTITUTES -Motion to approve, upon the recommendation of the superintendent, the addition of Viola L. Rose to the Substitute Custodial list for the 2017-2018 school year.

Motion carried by roll call vote, all members present voted yes.
Motion approved

BEFORE AND AFTER SCHOOL SUBSTITUTES -Motion to approve the addition of Sandra Marple and Antoinette Cordivari as year 1 Before and After School Substitute Aides for the 2017-2018 school year.

Motion carried by roll call vote, all members present voted yes.
Motion approved

AFTER SCHOOL TUTORING -Motion to approve the following teachers to provide before or after school supplementary services for academically at risk students in Title I programs. Teachers will be paid \$40 per hour through the Title I grant

Chris Meade	Lori Dooner	Christine Lonergan
Christine Johnston	Jessica Byrnes	Tina Gatta
Brooke Szeker	Jean Matro	Kristy Grimley
Erica Coombs	Trish Levenson	Dan Truax
Colleen Tighe		

Motion carried by roll call vote, all members present voted yes.

Motion approved

VOLUNTEERS -Motion to approve Kathy Sobrinski as a volunteer in the Life Skills Classroom for the 2017-2018 school year.

Motion carried by roll call vote, all members present voted yes.

Motion approved

CURRICULUM Motions made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve the following Curriculum action items 26 – 27 on the agenda.

STAFF TRAVEL, PROFESSIONAL DEVELOPMENT, AND WORK RELATED

EXPENSES -Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Bonnie Marino	2/08/18	SRI&ETtC Galloway, NJ	<i>So You Want to be an Administrator/ Part II</i> An Interactive Situational Leadership Seminar	2ETTC hours	N/A
Teri Weeks	3/15/18 4/17/18	Mt. Laurel, NJ	NJASBO Workshops <i>3/15/18 /Purchasing;</i> <i>4/17/18 Audit Review</i>	No charge	Not to exceed \$50 per workshop
Susann Tahsin	2/20/18 2/21/18 2/22/18 2/23/18	Crowne Plaza Edison Edison, NJ	Nonviolent Crisis Intervention Training Program	*\$3,199 As approved by the ECS on 2/14/18	Hotel & Mileage TBD
Frank Pileiro	2/23/18	ETTC Galloway, NJ	Atlantic County Tech Coordinators Roundtable	No charge	Not to exceed \$10
Rebecca Law Brooke Szeker	2/27/18	Resorts Casino Hotel Atlantic City, NJ	NJ Conference for Kindergarten Teachers	*\$244 each	N/A

Frank Pileiro	3/02/18 3/03/18 3/04/18	Pullman San Francisco Bay Hotel Redwood City, CA	March 2018 Tech & Learning Leadership Summit	No charge	N/A
Susann Tahsin	3/09/18	Linwood Country Club Linwood, NJ	2018 FACES 4 Autism Mini Conference	No charge	N/A
Pat Childs	3/12/18 3/13/18 3/14/18	Harrah's Resort Atlantic City, NJ	2018 NJ School Building and Grounds Association (NJSBGA) Expo	No charge	Not to exceed \$10
Frank Pileiro Susan Speirs	3/13/18	Ocean First Bank Vineland, NJ	Ocean First Model Classroom Grant	No charge	Not to exceed \$20
Bonnie Marino	4/16/18 4/17/18 4/18/18 4/19/18	The Broadmoor Hotel Colorado Springs, CO	The Space Foundation-Teacher Liaison Program <i>Flight 15/18</i>	Waived	*Airfare Est. \$439 *Hotel Est. \$596
Siobhan Grossman	4/25/18 4/26/18	Alder Avenue M.S. Egg Harbor t Twp., NJ	PECS Level2 Training Workshop	*\$202	N/A
Cindy O'Kane	5/10/18 5/11/18	SRI&ETTC Galloway, NJ	<i>1/Google Educator Certification Boot Camp with Google Partner Rich Kiker</i>	13 ETTC Hours	N/A
Shari Frolove Jackie Baltozer	5/23/18 5/24/18	Atlantic City, NJ	<i>2018 School Climate & Anti/Bullying Conference</i>	*\$225 each	N/A

Motion carried by roll call vote, all members present voted yes, except Judge Todd who abstained.

Motion approved

FIELD TRIPS -Motion to approve the following field trips:

Destination	Grade	Person in Charge
Linwood Library Linwood, NJ	Self Contained students Belhaven	Angela Iannello Marilee Sobrinski 1 additional adult
Tilton Movie Theater Northfield, NJ Peter Rabbit	Self Contained students Belhaven	Angela Iannello Marilee Sobrinski 1 additional adult
Castaway Cove Ocean City, NJ	Grades 5 - 8 Students of the Month Belhaven	Robin Moore Susan Speirs

Motion carried by roll call vote, all members present voted yes.

Motion approved

OPERATIONS Motions made by Mr. McLaughlin, seconded by Judge Todd, to approve the following Operation action items 28 – 33 on the agenda.

SEMI PROGRAM WAIVER - Motion to approve a resolution authorizing the district to waive participation in the SEMI program for the 2018-2019 fiscal year budget.

**Resolution
Waiver of Requirements
Special Education Medicaid Initiative (SEMI) Program**

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019, and

Whereas, the Linwood Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

Now Therefore Be It Resolved, the Linwood Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Atlantic an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2018-2019 school year.

Motion carried by roll call vote, all members present voted yes.

Motion approved

PRESCHOOL TUITION CONTRACT - Motion to approve a preschool tuition contract for a student beginning March 1, 2018.

Motion carried by roll call vote, all members present voted yes.

Motion approved

DISPOSAL OF FIXED ASSETS -Motion to approve to dispose of fixed assets with a historical cost of \$34,787. These assets will be sold, traded in, recycled, or disposed of as appropriate.

Motion carried by roll call vote, all members present voted yes.

Motion approved

2018-2019 TUITION RATES -Motion to approve the 2018-2019 school Preschool Inclusion program which is set at \$2,750 for resident regular education inclusion students and the Kindergarten Expanded Day Program at \$3,750. Expanded day and Preschool tuition will receive a \$250 discount off the full year rate for payment in full by the due date. Resident students who qualify for free or reduced meals may receive the Preschool or Kindergarten program free of charge. Late fee for all programs is set at \$50.

Motion carried by roll call vote, all members present voted yes.

Motion approved

COOPERATIVE PURCHASE - VEHICLE -Motion to approve purchase of a 2018 Chevrolet Silverado with snow plow package through the Educational Services Commission bid #ESCNJ 17/18-44 with a cost of \$34,700 less the trade in value of the Ford truck with Plow of \$4,700 for a net cost of \$30,000. Additional pricing was requested and this is the best pricing.

Motion carried by roll call vote, all members present voted yes.

Motion approved

USE OF SCHOOL FACILITIES -Motion to approve the following use of school facilities:

Organization	Facility	Date/Time	Fee
PTO Wellness/Multicultural Planning Meeting Person in Charge: Catherine Evinski	Seaview Cafeteria	January 31, 2018 7:00-745 p.m.	No
Girl Scout Troop 11037 Daisy Scout Meeting Person in charge: Jennifer Slotoroff	Seaview Classroom	March 6 and 20, 2018, April 3 and 17, 2018, May 1 & 15, 2018, and June 4, 2018 3:00-4:30 p.m.	No
Atlantic County School Boards Assn. (ACSBA) Atlantic County 8th Grade Dialogue Person in charge: Marica Lavigne	Belhaven Cafeterium	March 15, 2018 5:30-9:00p.m.	No
PTO Mother/Son Dance Persons in charge: Erica Winters & Jessica Goldstein	Seaview Front hallway, Cafeteria, Gym	March 15, 2018 5:30 to 7:00p.m.	No
Atlantic Coast Basketball Basketball Camp Person in charge: Ryan Staiger	Belhaven New Gym	August 6-9, 2018	Yes

Motion carried by roll call vote, all members present voted yes.

Motion approved

POLICY -Motions made by Mr. Goldstein, seconded by Mrs. DeMorat, to approve the following Policy action items 34 – 35 on the agenda.

HIB DETERMINATION -Motion to affirm the recommendation of the superintendent on the report HIB cases as listed.

H.I.B. Case#003-17-18 (BH)	Amended One Confirmed HIB One Non-HIB
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H.I.B. Case #005-17-18 (BH)	One Confirmed HIB One Non-HIB
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Motion carried by roll call vote, all members present voted yes.

Motion approved

POLICY - Motion to approve the second reading of the Policies as listed below:

Policy#	Title
Policy0155	Board Committees
Policy0169.02	Board Member Use of Social Networks
Policy2464	Gifted and Talented Students (M)

Motion carried by roll call vote, all members present voted yes.

Motion approved

Communication – Included in the packet

FINANCIAL MOTIONS - Motions made by Mr. McLaughlin seconded by Mr. Goldstein to approve the following Financial certifications, bills, payrolls and transfers.

BOARD SECRETARY MONTHLY CERTIFICATION - Motion to accept the Board Secretary monthly certification, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BOARD OF EDUCATION MONTHLY CERTIFICATION - Motion to approve the monthly Board of Education certification that after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BILLS:

Batch 50	General Fund	\$531,410.97
Batch 55	General Fund	\$10,709.78
Batch 59	Before and After School	\$585.04

PAYROLLS:

Batch 72	February 2, 2018	\$401,821.18
Batch 71	February 16, 2018	\$406,341.29

TRANSFERS	<u>February</u>	<u>From</u>	<u>To</u>
		\$	\$
11-000-217-100	Salary - Extraordinary Services		8,500
11-000-219-104	Salary - Child Study Team		15,000
11-000-219-320	Educational Purchased Services		10,000
11-000-219-592	District Travel		3,000
11-000-251-592	District Travel	1,000	
11-000-240-500	District Travel	1,000	
11-000-262-590	District Travel	1,000	
11-000-221-102	Salary - Curriculum	12,000	
11-000-230-100	Salary - Central Office	5,000	
11-000-230-331	Legal Services		15,000
11-000-261-420	Required Maintenance Services		5,000
11-000-262-420	Purch Property		6,000
11-000-262-610	Custodial Supplies	38,000	
11-000-291-260	Workers Compensation Insurance	20,000	
11-000-291-270	Benefits		35,000
11-000-291-280	Tuition Reimbursement	25,800	
11-213-100-106	Salary - Aides		4,000
11-215-100-106	Salary - Aides		2,300
11-216-100-101	Salary - Spec Ed Preschool	17,000	
12-000-260-730	Equipment		17,000
Total General Fund		\$ 120,800	\$ 120,800
60-300-900-320	Purch Educational Services		6,000
60-300-900-500	Misc Purch Services	6,000	
Total Before and After School Program		\$ 6,000	\$ 6,000

OLD BUSINESS – None.

NEW BUSINESS – None

COMMENTS FROM THE PUBLIC – E. Smith commented on gun violence in schools. Requested the Board form a committee to discuss readiness.

COMMENTS FROM THE BOARD – None

EXECUTIVE SESSION - Motion made by Judge Todd, seconded by Mrs. DeMorat, to enter into Executive Session, 8:25 PM:

Resolved: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the “Open Public Meetings Act”, the following subjects to be discussed in a session of the Board closed to the public:

Attorney Client Privilege

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

ADJOURNMENT - Motion made by Mr. Goldstein, seconded by Mr. McLaughlin, to adjourn. (9:04PM).

Motion carried by roll call vote, all members present voted yes.

Respectfully submitted,

Teri J. Weeks, Business Administrator,
Board Secretary