

LINWOOD, NEW JERSEY
January 21, 2016

In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this regular meeting has been provided. On October 23, 2015 written notice of this rescheduled regular meeting was posted in two schools, City Hall, and the Linwood City Library. On that same date written notice was faxed and mailed to The Press and The Current.

The meeting of the Linwood Board of Education was called to order by **Mr. Sless**, Board President, in the Schiavo Auditorium, Belhaven Middle School, Linwood, New Jersey, **Thursday, January 21, 2016 7:06 PM**.

Mr. Sless led all present in a flag salute.

MEMBERS PRESENT: Mrs. Scannell, Mr. Sless, Mr. McLaughlin, Mrs. DeMorat, and Judge Todd

MEMBERS ABSENT Mrs. Ziereis and Mrs. Gibson

OTHERS PRESENT: J. Yochim, Acting Superintendent, T. Weeks, Business Administrator, S. Speirs Principal, C. Barrett, Solicitor, S. Coyle, P. Vaccarro, A. Suckiel, M. Hieb, F. Pileiro, D. McCabe, C. Silverberg, K. Savino, N. Robinson, C. Meade, K. Prendergast, M. Stoll, S. Marino, J. Candeloro

MINUTES OF THE REGULAR MEETING - Motion made by Mrs. Scannell, seconded by **December 22, 2015** Mrs. DeMorat, to approve the minutes of the Regular meeting, held December 22, 2015.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

MINUTES OF THE EXECUTIVE SESSION - Motion made by Mrs. Scannell, seconded by **December 22, 2015** Mrs. DeMorat, to approve the minutes of the Executive Session, held December 22, 2015.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

SECRETARY & TREASURER'S REPORT - Motion made by Judge Todd, seconded Mrs. Scannell, **DECEMBER 2015** to acknowledge the receipt and to file the Reports of the Secretary and Treasurer for the month of December 2015, which are in agreement.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

COMMITTEE REPORTS

Instruction – Mrs. Scannell stated the committee met twice to review the Belhaven Schedule and the Budget Recommendations

Operations – Report Filed Mr. McLaughlin stated the committee has been addressing City Council's request for zero tax increase budget. They are working to an acceptable budget. He praised the Administration and staff for the NJQSAC Waiver.

Governance – None

Negotiations – None

COMMENTS FROM THE PUBLIC - None

SUPERINTENDENT'S REPORT

FOR INFORMATION

1. Enrollment 833
2. Use of School Facilities – Belhaven 56 Seaview 8
3. Fire Drills Belhaven December 16 Seaview December 9
Security Drills Belhaven December 21 Seaview December 11
4. HIB Report – The results of the Anti-Bullying Bill of Rights School District and School Grades reports for the 2014-2015 school year were reviewed. Both schools received a score of 76 out of 78.
5. IT Presentation – Mr. Pileiro provided an over view of district technology infrastructure improvements and savings realized from the districts investment in technology.
6. PARCC presentation. Mrs. Yochim provided an overview of the PARCC results.
7. Teachers of the Year:
Seaview Mrs. Kristi Grimley
Belhaven Mrs. Cindy O'Kane
Educational Services Mr. Frank Pileiro

ACTION REQUIRED

RESIGNATIONS - Motion made by Mrs. Scannell, seconded by Mr. McLaughlin, to accept the resignation of Mrs. Linda Dirkes, Part Time Basic Skills Teacher effective February 19, 2016.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

LEAVE OF ABSENCE - Motion made by Mrs. Scannell, seconded by Mr. McLaughlin, to approve intermittent, uncovered leave, through the end of the school year for Mrs. Chrissy Riley.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

NEW HIRES - Motion made by Mrs. Scannell, seconded by Mr. McLaughlin, to approve, upon the recommendation of the Superintendent, the hiring of Ms. Tanya Arlington – Narvaez as a long term substitute teacher effective January 4, 2016, BA, step 1, replacing Mrs. Cunniff during her leave of absence.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

SUBSTITUTES - Motion made by Mrs. Scannell, seconded by Mr. McLaughlin, to approve the addition of the following substitutes to the 2015-2016 substitute list, pending criminal history clearance:

Amanda L. Bye
Candace Kellner

Karen L. Cavacini
Amy K. Vogel

Jissica L. Garman

Motion carried by roll call vote, all members present voted yes.

Motion approved.

SUBSTITUTES - Motion made by Mrs. Scannell, seconded by Mr. McLaughlin, to approve Ms. Christina Hall to be used as a substitute teacher during the 2015-2016 school year and to be paid at her regular hourly rate for any time after her regular day.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BEFORE AND AFTER SCHOOL TUTORING - Motion made by Mrs. Scannell, seconded by Mr. McLaughlin, to approve the following teachers to provide before and after school supplemental services for basic skills students in the REACH program for the 2015-2016 school at a rate of \$40 per hour.

Karen Prendergast

Christine Flanagan

Marc Schnepf

Marissa Hieb

Kristly Grimley

Jennifer Bernardini

Tanya Arlington-Naravaez

Gina Wenzel

Chris Meade

Debbie Levine

Keith Grimley

Jessica Byrnes

Christina Lonergan

Allison Phillips

Motion carried by roll call vote, all members present voted yes.

Motion approved.

GREAT PROGRAM VOLUNTEER - Motion made by Mrs. Scannell, seconded by Mr. McLaughlin, to approve Ms. Wendy Kern as a volunteer in the GREAT program, Generations Reading Enthusiastically Aloud Together for the 2015-2016 school year.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

VOLUNTEERS - Motion made by Mrs. Scannell, seconded by Mr. McLaughlin, to approve the addition of Christina Albert, Arnold Lucchessi, Dana Petti, and Ross Rodger as volunteers for the 2015-2016 school year.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

INTERNSHIP PLACEMENT REQUEST - Motion made by Mrs. Scannell, seconded by Mr. McLaughlin, to approve a request from Atlantic Cape Community College for a non-paid Information Technology internship placement for Samantha Ricco. Mr. Pileiro and Mr. VanLangen will supervise the student.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

FIELD TRIPS - Motion made by Mrs. Scannell, seconded by Mr. McLaughlin, to approve the following student field trips:

Location	Event	Person in Charge
<i>Galloway Middle School</i> Galloway, NJ	<i>Renaissance Leadership Exchange</i>	Dr. Frank Rudnesky
<i>The Palestra</i> Philadelphia, PA	Belhaven Girls/Boys Basketball Teams	Chris Meade
<i>Stockton University</i> Galloway, NJ	Boys Basketball Game (Regional)	Chris Meade
<i>St. Joseph's University</i> Philadelphia, VA	Belhaven Girls/Boys Basketball Teams (Regional)	Chris Meade

Motion carried by roll call vote, all members present voted yes.

Motion approved.

STAFF TRAVEL - Motion made by Mrs. Scannell, seconded by Mr. McLaughlin, to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Bernadette Getzler	1/12/16	Stockton University Galloway, NJ	AtlantiCare Healthy Schools <i>Schoolyard Garden Training</i>	No Charge	N/A
Jill Yochim	1/15/16 2/05/16	ACIT Mays Landing, NJ	Atlantic County Superintendent's Roundtable	No Charge	Not to exceed \$15/day
Jill Yochim	1/22/16	SRI/ETTC Galloway, NJ	Monthly CSI Meeting	No Charge	Not to exceed \$15
Frank Pileiro	1/27/16	Stockton University Galloway, NJ	Atlantic County Technology Coordinators	N/A	Not to exceed \$10
Raquel Law Ned Eissler Carmen Faia	2/04/16	Forsgate Country Club Monroe Twp., NJ	NJASCD-Discovery Education <i>Next Generation Science Standards Academy: Deeper Learning for all Students</i>	*\$375 for a team of 3	N/A
Beth Bagocious Elise Scherbin	2/22/16	Atlantic City, NJ	2016 Pre-Kindergarten Teachers Conference	*\$242 each Both will be paid from IDEIA funds	N/A
Meagan Lee Brooke Szeker	2/22/16	Atlantic City, NJ	2016 Kindergarten Teachers Conference	*242 each	N/A
Tara Lhulier Jennifer Mansueto	2/23/16			One will be paid from IDEIA funds	

Motion carried by roll call vote, all members present voted yes.
Motion approved.

DONATED SERVICES - Motion made by Mrs. DeMorat, seconded by Mr. McLaughlin, to accept the donation of services valued at \$2,500 from Garrett Pro Contracting Services, Inc. for the removal and disposal of approximately 40 feet of asphalt runway and shot put area.

Motion carried by roll call vote, all members present voted yes.
Motion approved.

LOCAL GRANTS - Motion made by Mrs. DeMorat, seconded by Mr. McLaughlin, to accept a grant in the amount of \$800 from AtlantiCare for Healthy School and Healthy Gardens and \$600 from the Linwood PTO for Seaview Playground.

Motion carried by roll call vote, all members present voted yes.
Motion approved.

SEMI PROGRAM WAIVER - Motion made by Mrs. DeMorat, seconded by Mr. McLaughlin, to approve a resolution authorizing the district to waive participation in the SEMI program for the 2016-2017 school year.

RESOLUTION
Waiver of Requirements
Special Education Medicaid Initiative (SEMI) Program

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-2017; and

Whereas, the Linwood Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

Now Therefore Be It Resolved that the Linwood Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Atlantic an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the 2016-17 school year.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

REQUEST FOR PROPOSALS - Motion made by Mrs. DeMorat, seconded by Mr. McLaughlin, to approve to submit requests for proposals for Banking Services, Architect of Record, and School Photography effective July 1, 2016.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

ACCEPT BID – ROOM 103 RENOVATIONS - Motion made by Mrs. DeMorat, seconded by Mr. McLaughlin, to accept the bid received from MB Markland Contracting Co. in the amount of \$28,293, the lowest responsive bid, for the Belhaven Room 103 Renovation project. The project is funded through capital outlay funds. A bid was also received from All Tech Building Systems Corp.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

USE OF SCHOOL FACILITIES - Motion made by Mrs. DeMorat, seconded by Mr. McLaughlin, to approve the use of school facilities as follows:

Organization	Facility	Date/Time	Fee
Health & Wellness Committee Parent & Admin Meetings	Seaview Cafeteria	1/07/16 – Parent Meeting 9:00-10:00 a.m. 1/12/16 – Admin Meeting Following PTO Meeting	No
LASAR Basketball	Seaview Belhaven Gyms	1/10/16 and 1/17/16 (Sundays) 11:30 a.m. to 3:30 p.m.	Custodial Fees
S.S.P.A.C. Parent Presentation	Belhaven Cafeteria	2/18/16 - 7:00-9:00 p.m. Speaker – Dr. Nina Stolzenberg	No

Motion carried by roll call vote, all members present voted yes.

Motion approved.

HIB CASE - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to affirm the recommendation of the superintendent on case HIB #001-15-16 (BH) as confirmed Non-HIB.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

NJQSAC EQUIVALENCY APPLICATION - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve to submit the QSAC Equivalency Application to the Atlantic County Executive Superintendent for review to extend the district’s certification as a high performing district for an additional three years.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BYLAWS, POLICY, PROCEDURES, & REGULATIONS - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve the first reading of the Policy and Regulations as listed below.

FIRST READING	
Policy 1240 Regulation 1240	Evaluation of Superintendent (M) (Revised)
Policy 3221 Regulation 3221	Evaluation of Teachers (M) (Revised)
Policy 3223 Regulation 3223	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Policy 3224 Regulation 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) Revised

Policy 3431.1	Family Leave (M) (Revised)
Policy 4431.1	Family Leave (M) (Revised)
Policy 5337	Service Animals (New)
Policy 5516	Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)

Motion carried by roll call vote, all members present voted yes.

Motion approved.

Communication – Included in the packet

BOARD SECRETARY MONTHLY CERTIFICATION - Motion made by Judge Todd, seconded by Mr. McLaughlin, to accept the Board Secretary monthly certification, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BOARD OF EDUCATION MONTHLY CERTIFICATION - Motion made by Judge Todd, seconded by Mr. McLaughlin, to approve the monthly Board of Education certification that after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BILLS:

Batch 50	General Fund	\$719,754.48
Batch 55	General Fund	\$15,014.12
Batch 59	Before and After School	\$5,252.46

PAYROLLS:

Batch 71	December 23, 2015	\$385,311.20
Batch 70	January 8, 2016	\$429,592.70

	<u>January</u>	<u>From</u>	<u>To</u>
11-000-218-104	Salary - Guidance	\$ 23,074	\$
11-000-219-600	CST Supplies		1,000
11-000-221-600	Prof. Dev Supplies		500

11-000-230-331	Legal		25,000
11-000-230-530	Communications		10,000
11-000-240-500	School Administration Services		10,000
11-000-252-500	Technology Services		10,000
11-000-291-241	Retirement Liability PERS		2,374
11-110-100-101	Salary - Teachers	5,000	
11-130-100-101	Salary - Teachers	9,000	
11-120-100-101	Salary - Teachers	31,000	
11-212-100-101	Salary - Teachers		25,000
11-212-100-610	Supplies, Self Contained		400
11-213-100-101	Salary - Teachers	25,500	
11-215-100-610	Supplies - Preschool		300
12-000-262-731	Facility Equipment		9,000
11-000-230-590-OT	Travel	2,000	
11-000-262-590-OT	Travel		2,000
Total General Fund		\$	<u>95,574</u> \$ <u>95,574</u>

OLD BUSINESS – None

NEW BUSINESS – None.

COMMENTS FROM THE PUBLIC – D. McCabe thanked the Board for the math enrichment her students are receiving.

COMMENTS FROM THE BOARD - The Board congratulated Mrs. Donna Michael Ziereis who is being recognized as Atlantic County Professional Lawyer of the Year by New Jersey State Bar Association this evening.

EXECUTIVE SESSION - Motion made by Judge Todd, seconded by Mrs. Scannell, to enter into Executive Session, 8:25 PM:

Resolved: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the “Open Public Meetings Act”, the following subjects to be discussed in a session of the Board closed to the public:

Attorney Client Privilege – *Belhaven Land Project and Previously Removed Underground Storage Tank Compliance*

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

ADJOURNMENT - Motion made by, Mr. McLaughlin, seconded by Judge Todd, to adjourn (9:07 PM).

Motion carried by roll call vote, all members present voted yes.

Respectfully submitted,

Teri J. Weeks, Business Administrator,
Board Secretary