

LINWOOD, NEW JERSEY
February 22, 2017

In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this regular meeting has been provided. On January 12, 2017 written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library. On that same date written notice was faxed and mailed to The Press and The Current.

The meeting of the Linwood Board of Education was called to order by **Mr. Sless**, Board President, in the Schiavo Auditorium, Belhaven Middle School, Linwood, New Jersey, **Wednesday, February 22, 2017 7:06 PM**.

Mr. Sless led all present in a flag salute.

MEMBERS PRESENT: Mrs. Ziereis, Judge Todd, Mr. McLaughlin Mrs. Gibson, Mrs. Scannell, Mr. Sless, and Mrs. DeMorat

MEMBERS ABSENT: none

OTHERS PRESENT: M. Cappelluti, Interim Superintendent, T. Weeks, School Business Administrator, S. Speirs & G. Meister, Principals, P. Childs, J. Laning & C. Pritchett, Supervisors, J. Goldstein, J. Caplan, C. Hodgins, M. Simpson, DeVita Family, T. Pizagno, C. Kahn, S. Filangieri, T. Welsey, J. Cunniff, D. Lamkin, H. Derbyshire, J. Byrnes, C. Flanagan, D. Flanagan, T. Lhulier, J. Mansueto, S. Marino

MINUTES OF THE MEETING- Motion made by Mrs. Gibson, seconded by Mr. McLaughlin, **January 25, 2017** to approve the minutes of the Regular Meeting, held January 25, 2017.

Motion carried by roll call vote with all members present voting yes, except Mrs. Ziereis, who abstained.

Motion approved.

SECRETARY & TREASURER'S REPORT - Motion made by Judge Todd, seconded by **JANUARY 2017** Mrs. Ziereis, to acknowledge the receipt and to file the Reports of the Secretary and Treasurer for the month of January 2017, which are in agreement.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

COMMITTEE REPORTS

Instruction – None

Operations – Mrs. Ziereis provided an overview of the operations agenda items, thanking the LEF for their donation and provided a budget update including timeline and current status based on flat state aid.

Governance – None

Negotiations – None.

COMMENTS FROM THE PUBLIC - None

SUPERINTENDENT'S REPORT

FOR INFORMATION

1. Enrollment: 838

2. Fire and Security Drills:

	<u>January</u>	<u>Seaview</u>	<u>Belhaven</u>
Fire		4	4
Security		17	11

3. Strategic Plan Presentation – Marianne Friedman from New Jersey School Boards provided an overview of the District’s Strategic Plan.

ACTION REQUIRED

MENTOR - Motion made by Mrs. Scannell, seconded by Mrs. Ziereis, to approve Raquel Law to mentor Rebecca Bent, part time Basic Skills Teacher for a fee \$550 paid by the mentee.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

SUBSTITUTES - Motion made by Mrs. Scannell, seconded by Mrs. Ziereis, to approve to add Ms. Theresa M Albani to the Substitute Nurse list for the 2016-2017 school year pending criminal history clearance.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

VOLUNTEERS - Motion made by Mrs. Scannell, seconded by Mrs. Ziereis, to approve Joel Caplan to the 2016-2017 Volunteer list to work Mr. Childs, Supervisor of Facilities and Grounds and to approve Samar Burshel and Claudia Goldberg to be added to the 2016-2017 Seaview Elementary volunteer list.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

HOME INSTRUCTION - Motion made by Mrs. Scannell, seconded by Mrs. Ziereis, to approve Ms. Samantha Filangieri and Mary Hodgens to be added to the 2016-2017 home instruction list.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

AFTER SCHOOL TUTORING - Motion made by Mrs. Scannell, seconded by Mrs. Ziereis, to approve Jennifer Bernadini and Mary Hodgens to provide Before and After school tutoring provided through the REACH program funded by NCLB, Title I funds.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

HOMEWORK CLUB - Motion made by Mrs. Scannell, seconded by Mrs. Ziείς, to approve Christine Silverberg to provide homework club supplemental services paid through NCLB, title I Funds for the 2016-2017 school year.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

ESEA ACCOUNTABILITY ACTION PLAN ASSURANCES – PARTICIPATION RATE - Motion made by Mrs. Scannell, seconded by Mrs. Ziείς, to approve the ESEA Accountability Action Plan – 2016 Participation Rate to be submitted to the Atlantic County Interim Executive County Superintendent.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

STIPENDS - Motion made by Mrs. Scannell, seconded by Mrs. Ziείς, to approve the Assistant Basketball Coach stipends for Carmen Faia, Boys and Meagan Lee, Girls, Table II, step 1.0, in the amount of \$2,179 each.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

STAFF TRAVEL - Motion made by Mrs. Scannell, seconded by Mrs. Ziείς, to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Jennifer Laning	2/14/17	SRI/ETTC Galloway, NJ	Atlantic/Cape May County Joint Meeting Dyslexia Workshop	No charge	No to exceed \$10
Michelle Cappelluti Georgette Meister Susan Speirs	2/16/17	SRI/ETTC Galloway, NJ	Situational Leadership Decision Making Seminar	No charge	Not to exceed \$10 each
Frank Pileiro	2/24/17	SRI/ETTC Galloway, NJ	County Technology Coordinators Meeting	N/A	No to exceed \$10
Beth Bagocius Elise Scherbin	2/27/17	Atlantic City, NJ	2017 Conference for NJ Pre-K Teachers	*\$259 each	N/A
Mary Beth Atwood Elizabeth Provenzano Lisa Davis	3/03/17	Harbor Pines Golf Club Egg Harbor Twp., NJ	<i>Understanding PTSD, Aggression, Depression and Bipolar Disorder in Children Adolescents</i>	No charge	N/A
Jamie Hiltwine	3/08/17	Holiday Inn Cherry Hill, NJ	<i>Effectively Dealing with Disruptive Students</i>	*\$245	N/A

Robin Moore Kim Petrella	3/14/17	Noyes Museum of Art, Stockton University Hammonton, NJ	A New Teacher's Workshop – <i>The Therapeutic Power of Art: Motivation, Pride, Success</i>	4 ETTC Hours each	N/A
Cindy Pritchett	3/15/17	EIRC/LRC – South Camden County College Blackwood, NJ	Effective IEP Development: LRI Decision-Making Part 1	N/A	Not to exceed \$35
Jennifer Laning Cindy Pritchett	3/16/17	ML Hotel Mt. Laurel, NJ	NJ ASK District Coordinator Training	No charge	Not to exceed \$50 each
Mary Kate Pellegrino	3/16/17	ML Hotel Mt. Laurel, NJ	NJ ASK Training	No charge	N/A
David Lamkin	3/20/17 3/21/17	Messiah College Grantham, PA	Individualized Professional Development Plan (IPDP) shadowing with the head of music education.	N/A	N/A
Frank Pileiro	6/23/17 through 6/28/17	The St. Anthony Hotel San Antonio, TX	2017 School CIO Summit/ ISTE 2017	*\$295	\$616.44

Motion carried by roll call vote, all members present voted yes.

Motion approved.

LOCAL GRANTS - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve a grant in the amount of \$700 from the LEF for the Belhaven Middle School Drama set rental cost.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

SEMI PROGRAM WAIVER - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve a resolution authorizing the district to waive participation in the SEMI program for the 2017-2018 fiscal year budget.

**Resolution
Waiver of Requirements
Special Education Medicaid Initiative (SEMI) Program**

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018, and

Whereas, the Linwood Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

Now Therefore Be It Resolved, the Linwood Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Atlantic an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2017-2018 school year.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

COASTAL LEARNING CENTER CONTRACT - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve a contract with Coastal Learning Center for one student attending their program effective February 2, 2017 for a per diem rate of \$266.30.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

CO-OP PRICING - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve to join the Atlantic County Board of Election co-op pricing for election printing costs awarded by the County to Royal Printing.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

TUITION CONTRACT - RECEIVED - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve a contract for one non-resident student to attend the grades 6-8 regular program in accordance with the tuition program effective January 1, 2017.

Motion carried by roll call vote, all members present voted yes, except Judge Todd who voted No.

Motion approved.

USE OF SCHOOL FACILITIES - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Mainland United Soccer Soccer practice If needed, and if gym is available, in the event of inclement weather	Seaview Gym	9/01/16 to 6/30/17 Wednesday – 5:45-7:15 p.m. Friday – 5:45-8:45 p.m. Saturday – 9 a.m. – 3 p.m.	No
	Belhaven Gym	9/01/16 to 6/30/17 Tuesday – 7:15-8:45 p.m. Friday – 5:15-7:15 p.m. Saturday – 9 a.m. – 3 p.m.	No
S.S.P.A.C. Parent Meeting	Belhaven Cafetorium	2/15/17 7:00-9:00 p.m.	No
Mainland Girls Volleyball Volleyball clinics	Belhaven Gym	3/01/17 to 04/1/17 Tuesdays and Thursdays 3:00-5:00 p.m.	No
Mega Sports & D&M Panthers AAU Basketball	Belhaven Gyms	4/8/17, 6/3/17 and 6/4/17 Saturday: 9 a.m. to 9 p.m. Sunday: 9 a.m. to 5 p.m.	Yes & Custodial fees
Mainland Soccer & MUSA Futsal Training	Belhaven Both gyms When available	7/10/17 to 8/09/17 Monday, Tuesday, Wednesday 5:00-8:00 p.m.	No

Motion carried by roll call vote, all members present voted yes.

Motion approved.

POLICY AND REGULATIONS - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve the first and second reading of the Policies and Regulations, as listed below.

FIRST READING	
Regulation 2340	Field Trips
Policy 2412 Regulation 2412	Home Instruction Due to Health Conditions (M)

SECOND READING	
Policy 1510 Regulations 1510	Americans With Disabilities Act (M)
Policy 2415.30	Title I – Educational Stability for Children in Foster Care (M)
Policy 2418 Regulation 2418	Section 504 of the Rehabilitation Act of 1973 – Students (M)
Policy 5116 Regulation 5116	Education of Homeless Children
Policy 8330 Regulation 8330	Student Records (M)
Regulation 5600	Student Discipline/Code of Conduct (M)

Motion carried by roll call vote, all members present voted yes.

Motion approved.

2017/2018 TUITION RATES - Motion made by Mrs. Zierys, seconded by Mrs. Gibson, to approve the 2017-2018 school year parent paid non-resident tuition rates at 50% of the 2015-2016 certified cost of grades 1-8 regular programs and 90% for all other programs. The Preschool Inclusion program which is set at \$2,750 for resident regular education inclusion students and the Kindergarten Expanded Day Program at \$3,750. Expanded day and Preschool tuition will receive a \$250 discount off the full year rate for payment in full by September 15 of the school year. Resident students who qualify for free or reduced meals may receive the Preschool or Kindergarten program free of charge. Late fee for all programs is set at \$50.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

Communication – Included in the packet

BOARD SECRETARY MONTHLY CERTIFICATION - Motion made by Mrs. Zierys, seconded by Mrs. Gibson, to accept the Board Secretary monthly certification, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BOARD OF EDUCATION MONTHLY CERTIFICATION - Motion made by Mrs. Zierys, seconded by Mrs. Gibson, to approve the monthly Board of Education certification that after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-

16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BILLS:

Batch 50	General Fund	\$333,058.95
Batch 55	Tuition and Assessments	\$12,047.22
Batch 59	Before and After School	\$20,592.22

PAYROLLS:

Batch 71	January 20, 2017	\$392,089.06
Batch 70	February 3, 2017	\$396,798.96
Batch 71	February 17, 2017	\$401,219.63

<u>February Transfers</u>		<u>From</u>	<u>To</u>
11-000-216-100	Salaries - Related Services	\$	\$ 1,000
11-000-217-100	Salaries - Extraordinary Services		6,000
11-000-217-600	Extraordinary Services -Supplies		2,100
11-000-218-104	Salaries - Guidance		3,000
11-000-222-100	Salary - Library Media	16,000	
11-000-261-421	Lead Testing		2,000
11-000-263-420	Grounds Services		6,000
11-000-266-610	Security Supplies		10,000
11-000-291-270	Benefits	92,500	
11-130-100-101	Salary - Grades 6-8	27,000	
11-150-100-320	Bedside Regular - Educational Services		2,500
11-190-100-610	Instructional Supplies		40,000
11-212-100-101	Salaries - Self Contained		33,000
11-212-100-106	Self-Contained Salaries		4,000
11-213-100-101	Salaries - Learning Resource		19,000
11-213-100-106	Salary - Learning Resource		4,000
11-213-100-610	LRC Instructional Supplies		5,700
11-219-100-320	Bedside Special - Educational Services		2,700
11-230-100-106	Salary - Basic Skills	7,000	
11-230-100-610	Basic Skills Instructional supplies		4,500
11-230-100-640	Basic Skills Textbooks	3,000	
Total General Fund		\$ 145,500	\$ 145,500

		\$		\$
20-251-200-500	IDEA Preschool Services		300	
20-251-100-100	IDEA Preschool Salaries		601	
20-251-200-200	IDEA Preschool Benefits		46	
20-251-100-600	IDEA Preschool Supplies			947
Total Special Revenue Fund		\$	947	\$ 947

OLD BUSINESS – None.

NEW BUSINESS – None.

COMMENTS FROM THE PUBLIC – None

COMMENTS FROM THE BOARD – None

EXECUTIVE SESSION - Motion made by Mrs. DeMorat, seconded by Mrs. Ziereis, to enter into Executive Session, 8:50 PM:

Resolved: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the “Open Public Meetings Act”, the following subjects to be discussed in a session of the Board closed to the public:

Personnel Matter – Attorney Client Privilege

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

ADJOURNMENT - Motion made by Mrs. Gibson, seconded by Mrs. DeMorat, to adjourn. (9:51 PM).

Motion carried by roll call vote, all members present voted yes.

Respectfully submitted,

Teri J. Weeks, Business Administrator,
Board Secretary