

LINWOOD BOARD OF EDUCATION
Schiavo Auditorium, Belhaven MS
December 16, 2020
7:00 p.m.
BOARD AGENDA



LINWOOD
PUBLIC SCHOOLS

IN-PERSON MEETING

The Linwood Board of Education will hold its regularly scheduled Board Meeting on Wednesday, December 16, 2020 at 7:00 PM completely virtually. For members of the public that wish to attend the virtual December Board of Education Meeting, the meeting will be live streamed via the Linwood School District Facebook account. The District will also be posting a phone number for members of the public to call in and listen if they do not have access to the livestream. The public will be able to participate in public comment by calling in to a designated phone number as well. These numbers will be made available to the public on the District website, on the doors of each school, City Hall, and the Linwood Library on Friday, December 11, 2020.

In addition, the Board will also be accepting e-mail and written comments on agenda and non-agenda items up to 4:00 PM Monday, December 14, 2020. You may email comments to publiccomments@linwoodschoools.org or mail them to the Board Secretary at 51 Belhaven Avenue, Linwood, NJ 08221. Comments will only be read aloud if they are received by 4:00 PM Monday, December 14, 2020, and they include the name and home address of the sender in the e-mail. All comments, regardless of length, may be held to a three-minute time limit when read aloud, pursuant to Board Policy.

Please note, we do not discuss confidential student matters during the public portion of the meeting, and public members seeking a response on such items should email the Superintendent separately. The Board reserves the right to not respond to any particular comment, and to not read aloud comments which are profane, obscene, or otherwise inappropriate under the Board's bylaws. Please be further advised, that by reading emailed or mailed comments during the meeting the Board does not endorse, or intend to endorse, any statements made during the public comment periods and the person submitting such statement is responsible for any statements found to be slanderous, defamatory, or in violation of the law.

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting has been provided. On January 8, 2020, written notice of this meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.

4. Roll Call

_____ Donna Michael-Ziereis	_____ Steven Evinski	_____ Casey Lowry
_____ Jason Goldstein	_____ Craig Kahn	_____ Holly DiLeo
_____ Michelle DeMorat	_____ Alexa Barrera	_____ Gina Osbeck
_____ Brian Pruitt, Superintendent		
_____ Kevin Byrnes, Business Administrator		
_____ Will Donio, Board Solicitor		

5. MOTION TO APPROVE the Minutes of the Regular Meeting held on November 18, 2020.

6. Committee Reports

Policy	12.08.2020
Personnel	12.08.2020
Curriculum	12.08.2020
Finance	12.10.2020

7. Comments from the Public

8. Superintendent's Report

(FOR YOUR INFORMATION: (Items # 9 - 15)

9. ENROLLMENT INFORMATION: As of the first day of school 9/8/20

	9.08.20	11.30.20
Seaview Elementary School	436	427
Belhaven Middle School	383	382
Total Enrollment	819	809

10. USE OF SCHOOL FACILITIES – 7.01.20 to 12.16.20

None at this time.

11. DATES TO REMEMBER

December 23	Early Dismissal - Winter Break
December 24-31	Schools Closed - Winter Break
January 1	Schools Closed - New Year's Day

January 4	Schools Open
January 6	Board of Education Organization Meeting
January 18	Schools Closed - Martin Luther King Jr. Day
January 29	End of Second Marking Period

12. INFORMATIONAL/CORRESPONDENCE

- Discipline Report

13. FIRE & SECURITY DRILLS

School/Cohort	Fire	Security
Seaview (Blue)	11/17/20	11/30/20
Seaview (Gold)	11/19/20	11/30/20
Belhaven (Blue)	11/17/20	11/30/20
Belhaven (Gold)	11/20/20	11/30/20

14. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Advisory Council (SSPAC)

- Seaview in a Snap - Mrs. Lori Care
- Belhaven Blitz - Dr. Jennifer Luff

15. BOARD MEMBER RECOGNITION

- Mr. Jason Goldstein
- Mrs. Alexa D'Amato Barrera

PRESENTATION - Ford Scott & Associates presentation of the 2019-2020 Audit Report

MOTIONS REQUIRING ACTION - SUPERINTENDENT'S RECOMMENDATIONS

PERSONNEL: (Items #16 - 19)

16. **RESIGNATION**

Motion to approve the following resignation for the position listed below.

Staff Name	Position	Effective
MaryKate Flynn	PT Paraprofessional	01.23.21

17. **RETIREMENT AND RESOLUTION**

Motion to approve the retirement of the employees listed and adopt a Resolution in honor of their years of service.

Retiree	Position
Michele Henry	Belhaven Principal's Secretary
Denise Schmid	Board Clerk

18. **STOCKTON STUDENT TEACHING/FINAL CLINICAL PRACTICE PLACEMENT
REQUEST FOR SPRING 2021 SEMESTER**

Motion to approve a request from Stockton University for a Student Teaching /Final Clinical Practice Placement Request for the Spring 2021 Semester as listed below:

Student Teacher	Grade/School	Term	Cooperating Teacher
Georgia McGuckin	3 Seaview	Spring 2021 1.4.2021 - 5.7.2021	Nina Lare
Kristen Frothingham	1 Seaview	Spring 2021 1.4.2021 - 5.7.2021	Samantha Grasso
Thomas Lazar	7 Belhaven	Spring 2021 1.4.2021 - 5.7.2021	Raquel Law

19. ROWAN STUDENT TEACHING/FINAL CLINICAL PRACTICE PLACEMENT REQUEST FOR SPRING 2021 SEMESTER

Motion to approve, upon the recommendation of the Superintendent, a request from Rowan University for a Clinical Practice Placement Request for the Spring 2021 Semester as listed below:

Student Teacher	Grade/School	Term	Cooperating Teacher
Isabel Gomez	2 Seaview	Spring 2021 1.25.21-4.29.21	Jessica Byrnes
Kristina Bennett	3 Seaview	Spring 2021 1.25.21-4.29.21	Casey Kilroy

Roll Call: Mrs. Barrera, Mrs. DeMorat, Mrs. Dileo, Mr. Evinski, Mr. Kahn, Mrs. Lowry, Mrs. Osbeck, Mr. Goldstein, Mrs. Ziereis

(CURRICULUM: Items #20 - 21)

20. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion for the Linwood Board of Education to authorize attendance at the following training programs, conferences, seminars, and informational events and work related expenses for employees as listed below.

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Elizabeth Provenzano	March 8, 2020	Virtual	NASW-NJ Annual Conference: Race, Responsibility, Reconciliation	\$350	N/A
Mary Beth Atwood	January 21, 2020 & January 22, 2020	Virtual	NASP Mental Health Crisis Interventions: Responding to an Acute Traumatic Stressor in School	\$260	N/A
Kevin Byrnes	December 3, 2020	Virtual	Green Cleaning, Energy Savings & COVID Strategies	\$50	N/A

21. 2020-2021 DISTRICT CALENDAR REVISION

Motion to approve the revised 2020-2021 district calendar.

Roll Call: Mrs. Barrera, Mrs. DeMorat, Mrs. Dileo, Mr. Evinski, Mr. Kahn, Mrs. Lowry, Mrs. Osbeck, Mr. Goldstein, Mrs. Ziereis

(FINANCE: Items #22 - 31)

22. MONTHLY BUDGET TRANSFERS

That the Board ratify budget transfers for October pursuant to N.J.S.A 18A:22-8.1 and N.J.A.C. 6:20-2A.10.

23. TREASURER/BOARD SECRETARY REPORTS

That the Board accept the Board Secretary and Treasurer reports for the month of October and certification, after closure, and direct that they be attached to and made part of the minutes of this meeting.

24. MONTHLY BILL LISTS

That the Board approve the payment of the following bills in the amounts listed and to attach a complete copy of these bills to the minutes of this meeting:

Bills:

Batch 50	General Funds	\$397,327.80
Batch 70	Payroll - 11/20/20	\$422,197.16

25. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

26. BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board

secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

27. FEDERAL GRANT STAFFING LIST

Motion to approve the attached employees to be charged to the IDEA & ESEA Grants for the 2020-2021 school year.

28. ESEA CARRY-OVER APPROVAL

Motion to approve the 2019-2020 ESEA carry over and amend the 2020-2021 ESEA Grant application to include the following carry over amounts:

Title IA - \$11,545

Title IIA - \$5,895

Title IV - \$7,115

29. IDEA CARRY-OVER APPROVAL

Motion to approve the 2019-2020 IDEA carry over and amend the 2020-2021 IDEA Grant application to include the following carry over amounts:

IDEA Basic - \$14,017

IDEA Preschool - \$161

30. 2019-2020 AUDIT ACCEPTANCE

Motion to approve the 2019-2020 Comprehensive Annual Financial Report and Auditor's Management Report. There were no comments or recommendations.

31. RESERVE DEPOSIT

Motion to ratify the June reserve deposit resolution to include an additional \$200,000 and \$410,000 to be deposited in the Capitol and Maintenance Reserve accounts, respectively.

Roll Call: Mrs. Barrera, Mrs. DeMorat, Mrs. Dileo, Mr. Evinski, Mr. Kahn, Mrs. Lowry, Mrs. Osbeck, Mr. Goldstein, Mrs. Ziereis

(POLICY: Items #31 - 32)

31. Policy & Regulations

See attached Policy Alert from Strauss Esmay.

Policy/Reg.#	Reading	Policy/Reg. Title
P 1620	2	Administrative Employment Contracts
P 2431 R 2431.1	2	Athletic Competition Emergency Procedures for Sports and Other Athletic Activity
P 2464	2	Gifted and Talented Students
P/R 5330.05	2	Seizure Action Plan
P 6440	2	Cooperative Purchasing
P/R 6470.01	2	Electronic Funds Transfer and Claimant Certification
P/R 7440	2	School District Security
P 7450	1	Property Inventory
P 8420	1	Emergency and Crisis Situations

Roll Call: Mrs. Barrera, Mrs. DeMorat, Mrs. Dileo, Mr. Evinski, Mr. Kahn, Mrs. Lowry, Mrs. Osbeck, Mr. Goldstein, Mrs. Ziereis

33. Old Business

34. New Business

35. Comments from the Public

36. Comments from the Board

37. ADJOURNMENT

Motion to adjourn.