

LINWOOD BOARD OF EDUCATION
Virtual Meeting
September 23, 2020
7:00 p.m.
BOARD AGENDA



LINWOOD
PUBLIC SCHOOLS

IN-PERSON MEETING

The Linwood Public School District will hold its Board of Education Meeting in-person on Wednesday, September 23, 2020, beginning at 7:00 PM. Members of the public may attend in person, if they so choose, subject to such conditions that the Board may set. All in attendance will be temperature checked upon arrival, social distancing measures will be in place, and masks will be required - no gaiters will be permitted. Attendees will also be required to complete a sign-in with contact information for any contact tracing requirements. Members of the public will also be able to view the public portion of the meeting through Facebook feed and participate in the Public Comment portion of the meeting through a specific phone number. Directions for accessing the meeting and participating in public comment will be available on the District's website at www.linwoodschoools.org on Wednesday, September 23, 2020 at 6:30 PM.

As a reminder, pursuant to CDC and New Jersey Department of Health Guidelines, if you are currently feeling sick, have been sick within the last two weeks, have been in contact with someone who was sick within the last 14 days, you or someone you have been exposed to have tested positive for COVID-19 in the past two weeks, or you have travelled to an area of high transmission, it is imperative that you stay home.

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting has been provided. On January 8, 2020, written notice of this meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.

4. Roll Call

_____ Donna Michael-Ziereis	_____ Steven Evinski	_____ Casey Lowry
_____ Jason Goldstein	_____ Craig Kahn	_____ Holly DiLeo
_____ Michelle DeMorat	_____ Alexa Barrera	_____ Gina Osbeck
_____ Brian Pruitt, Superintendent		
_____ Kevin Byrnes, Business Administrator		
_____ Will Donio, Board Solicitor		

5. MOTION TO APPROVE the Minutes of the Regular Meeting held on August 26, 2020.
6. Committee Reports

Policy	9.8.2020
Personnel	9.8.2020
Curriculum	9.8.2020
Finance	9.10.2020

7. Comments from the Public
8. Superintendent's Report

(FOR YOUR INFORMATION: Items # 9 - 12)

9. ENROLLMENT INFORMATION: As of the first day of school 9/8/20

	9.03.19	9.08.20
Seaview Elementary School	438	436
Belhaven Middle School	383	383
Total Enrollment	821	819

10. Report of Personnel (as of 9/23/20)

	<u>Positions Filled</u>	<u>Vacant</u>
Superintendent	1	
Executive Secretary to the Superintendent	1	
School Business Administrator/ Board Secretary	1	
Principals	2	
Supervisor of Curriculum & Instruction	1	
Supervisor of Special Education	1	
Supervisor of Facilities and Security	1	
Supervisor of Technology & Data	1	
Treasurer PT	1	
Board Office Clerk	1	
Payroll Clerk PT	1	
School Psychologist FT	1	
Elementary School Counselor FT (Seaview)	1	
Middle School Guidance Counselor FT (Belhaven)	1	
School Social Worker FT	1	
Computer Technician	1	
School Nurse (Seaview & Belhaven)	2	
Teachers FT (Seaview 33; Belhaven 32)	65	
Teachers PT (Seaview 6; Belhaven 2)	8	
LDT/C FT	1	
Occupational Therapist FT	1	
Speech Language FT (Seaview 2; Belhaven 1)	3	
Instructional Aides FT (Seaview 6; Belhaven 3)	9	
Instructional Aides PT (Seaview 19; Belhaven 4)	24	1
Secretaries (Seaview 2 FT & Belhaven 3 FT)	5	

Secretaries PT (Belhaven)	1
Security Desk Aide PT (Belhaven)	1
Office/Playground (Seaview 1 PT, 1 FT)	2
Maintenance FT	2
Custodial Staff FT (Seaview 3; Belhaven 3)	6
Custodial Staff PT (Seaview 1; Belhaven 1	2
Custodial Staff PT Food Service Delivery	1
<u>Total</u>	<u>150</u>

Before and After Program

Seaview Camp Coordinator (L. Care)	1
Seaview Camp Program Director (N. Garrett)	1
Seaview Camp Clerk PT (C. Snowden)	1
<u>Total Staff</u>	<u>153</u>

1

11. USE OF SCHOOL FACILITIES – 7.01.20 to 8.26.20

None at this time.

12. DATES TO REMEMBER

September 22 and 24	Seaview Back to School Nights
September 28	Schools Closed - Yom Kippur
October 9	Midpoint 1st Marking Period

MOTIONS REQUIRING ACTION - SUPERINTENDENT'S RECOMMENDATIONS

(PERSONNEL: Items #13 - 18)

13. RETIREMENT

Motion to approve, upon the recommendation of the Superintendent, the retirement of Diane Del Rossi, Executive Secretary to the Superintendent, effective October 1, 2020.

14. RESIGNATION

Motion to approve, upon the recommendation of the Superintendent, the resignation of Susan Leopardi, Paraprofessional, effective August 26, 2020.

15. STAFF APPOINTMENT

Motion to approve the following new hires, as listed upon the recommendation of the Superintendent, pending criminal history clearance and pre-employment verifications for the 2020-2021 school year.

Name	Position	Term	Salary
Mary Kate Pellegrino	Executive Secretary to the Superintendent	October 1, 2020 - June 30, 2021	\$49,500 Prorated based on official start date
Jose Medina	P/T Custodian	July 1, 2020 - June 30, 2021	13.83 per hour

16. STAFF - LEAVE OF ABSENCE

Motion to approve the following leaves of absence, as listed upon the recommendation of the Superintendent, pending receipt of required paperwork.

Staff Name	Position	Term
Ann Cooke	PT Paraprofessional	Effective 09.08.2020 to 11.30.2020 FFCRA Leave
Jill Hemphill	PT Paraprofessional	Effective 09.08.2020 to 11.30.2020 FFCRA Leave

17. Substitute Approvals

Motion to approve the following applicants as substitutes for the 2020-2021 school year as substitutes pending criminal history and pre-employment verifications (S414) and/or issuance or renewal of proper certifications. Paid in accordance with the Substitute and Other Pay Policy.

Teachers (New)
Christopher Stone
Substitute Custodian (New)
Jose Medina

18. Extra-Curricular and After-School Positions

Motion to approve the following extra-curricular positions, upon the recommendation of the Superintendent, for the 2020-2021 school year.

Position	Staff Member	Stipend
Boys' Soccer Coach	Dan Truax	\$2833.00
Art Club	Robin Moore	\$1253.00
STEAM Innovations Club	Abbey Sweeney	\$1253.00
NJHS Co-Advisor	Christine Johnson (Replace M. Haviland - resigned from stipend position)	split \$626.50
RTV Club	Cindy O'Kane	\$1253.00

Roll Call: Mrs. Barrera, Mrs. DeMorat, Mrs. Dileo, Mr. Evinski, Mr. Kahn, Mrs. Lowry, Mrs. Osbeck, Mr. Goldstein, Mrs. Ziereis

(CURRICULUM: Item #19)

19. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion for the Linwood Board of Education to authorize attendance at the following training programs, conferences, seminars, and informational events and work related expenses for employees as listed below.

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Susann Tahsin	10/16/20 - 10/17/20	Virtual Training	Autism NJ Conference	\$148	N/A
Administration and BOE Members	10/20/20 -10/22/20	Virtual Training	NJSBA Virtual Workshop	\$900	N/A

Roll Call: Mrs. Barrera, Mrs. DeMorat, Mrs. Dileo, Mr. Evinski, Mr. Kahn, Mrs. Lowry, Mrs. Osbeck, Mr. Goldstein, Mrs. Ziereis

(FINANCE: Items #20 – 32)

20. MONTHLY BUDGET TRANSFERS

That the Board ratify budget transfers for July pursuant to N.J.S.A 18A:22-8.1 and N.J.A.C. 6:20-2A.10.

21. TREASURER/BOARD SECRETARY REPORTS

That the Board accept the Board Secretary and Treasurer reports for the month of July and certification, after closure, and direct that they be attached to and made part of the minutes of this meeting.

22. MONTHLY BILL LISTS

That the Board approve the payment of the following bills in the amounts listed and to attach a complete copy of these bills to the minutes of this meeting:

Bills:

Batch 50	General Funds	\$385,214.51
Batch 71	Payroll - 8/28/2020	\$ 79,130.86
Batch 72	Payroll- 9/11/2020	\$424,510.17

23. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

24. BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

25. NON-RESIDENT TUITION CONTRACT

Motion to approve three non-resident tuition contracts for the 2020-2021 school year in the amount of \$1,500.

26. TUITION CONTRACT - ACS SSD

Motion to approve the 2020-2021 tuition contract with Atlantic City Special Services for one student Attending the Severe Cognitive Impaired Program in the amount of \$45,000.

27. TUITION CONTRACT - ACS SSD

Motion to approve the 2020-2021 tuition contract with Atlantic City Special Services for one student attending the Behavior Disabled Program the amount of \$45,540.

28. RFP - HVAC Maintenance

Motion to approve to go out for RFP for HVAC maintenance service contract.

29. NON-PUBLIC NURSE AID
Motion to approve Nonpublic nurse aid for the 2020-2021 school year in the amount of \$1,164.
30. NONPUBLIC TEXTBOOK AID
Motion to approve Nonpublic Textbook Aid for the 2020-2021 school year in the amount of \$733.
31. MAINTENANCE RESERVE
Motion to approve use of Maintenance Reserve in the amount of \$60,000 for COVID-19 related sanitization costs.
32. BEFORE AND AFTER SCHOOL POSITION AND RATES OF PAY
Motion to approve change to the Before and After School Camp Rates of Pay as per attached.

Roll Call: Mrs. Barrera, Mrs. DeMorat, Mrs. Dileo, Mr. Evinski, Mr. Kahn, Mrs. Lowry, Mrs. Osbeck, Mr. Goldstein, Mrs. Zierys

(POLICY: Item #33)

33. BOARD POLICY
Motion to revise or adopt the following policies and regulations.

Policy/Reg #	Reading	Title
P 9180/9150	2	Volunteers and Visitors
P 8611	2	Subscription Busing
P 1648	2	Restart and Recovery Plan
P 1648.02	2	Remote Learning Options for Families
P/R 8451	2	Communicable Disease

Roll Call: Mrs. Barrera, Mrs. DeMorat, Mrs. Dileo, Mr. Evinski, Mr. Kahn, Mrs. Lowry, Mrs. Osbeck, Mr. Goldstein, Mrs. Zierys

34. Old Business
35. New Business
36. Comments from the Public
37. Comments from the Board
38. ADJOURNMENT
Motion to adjourn.