

LINWOOD BOARD OF EDUCATION
Schiavo Auditorium, Belhaven Middle School
June 23, 2020
7:00 p.m.
BOARD AGENDA



VIRTUAL MEETING

The Linwood Public School District will hold its Board of Education Meeting virtually on Tuesday, June 23, 2020, beginning at 7:00 PM. Members of the public will be able to view the meeting and participate in the Public Comment portion of the meeting. Directions for accessing the meeting and participating in public comment will be available on the District's website at www.linwoodschoools.org on Tuesday, June 23, 2020 at 6:30 PM.. There will not be anyone physically present in the middle school's cafetorium at the time of meeting.

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
- In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting has been provided. On January 8, 2020, written notice of this meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.

4. Roll Call

_____	Donna Michael-Ziereis	_____	Steven Evinski	_____	Casey Lowry
_____	Jason Goldstein	_____	Craig Kahn	_____	Holly DiLeo
_____	Michelle DeMorat	_____	Alexa Barrera	_____	Gina Osbeck
_____	Brian Pruitt, Superintendent				
_____	Frank Onorato, Interim Board Secretary				
_____	Will Donio, Board Solicitor				

5. MOTION TO APPROVE the Minutes of the Regular Meeting held May 27, 2020.
6. MOTION TO APPROVE the Minute of the Executive Session held May 27, 2020.
7. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of May 2020 which are in agreement.
8. Committee Reports
 - Policy 6.09.2020
 - Personnel 6.09.2020
 - Curriculum 6.09.2020
 - Finance 6.10.2020
9. Comments from the Public
10. Superintendent's Report

*(FOR YOUR INFORMATION - Items #11 - #19)*11. ENROLLMENT INFORMATION:

	9.03.19	5.31.20
Seaview Elementary School	438	444
Belhaven Middle School	383	385
Total Enrollment	821	829

12. USE OF SCHOOL FACILITIES - 7.01.19 - 6.23.20
(Schools closed for all after school activities on 3.13.20)

Organization	Fee	Seaview	Belhaven
Atlantic Coast Basketball Camp	Yes		4
Family Association of Northfield ("F.A.N.") (LASAR)	No	55	
G-thing Basketball	Yes		1
LASAR Basketball Camp (Meade)	No		4
LASAR (Miller)	No	*	*
Linwood Men's Basketball (Saturday a.m.)	Yes		23
Linwood Men's Basketball (Tuesday p.m.)	Yes		24
Linwood PTO	No	20	8
Linwood Recreation Board	No		2
MUSA (Miller)	No	2	10
Real Jersey Futsal Clinic (Napoli)	No		8
Student Support Parent Advisory Council (SSPAC)	No		1
TOTALS		77+	85+
Notes: *LASAR approved from 11/01/19-3/31/20			

13. FIRE & SECURITY DRILLS
None to report at this time.14. CONGRATULATIONS

- 2020 Annual Atlantic County Academic Excellence Program
Congratulations to the following top 8th grade students for their academic achievement.

Claudia Booth	Claire Wurzer	Ethan Mitnick
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- 2020 Species on the Edge Art & Essay Contest
For the fifth year in a row, Belhaven students are being recognized by the Conserve Wildlife Foundation for their essays in the 2020 Species on the Edge Art & Essay Contest. Species on the Edge empowers 5th grade students to advocate for an endangered or threatened species from New Jersey through a well-researched, creative essay and original art piece.

Atlantic County		
First Place	Chloe Ren	Belhaven Middle School
Second Place	Sasha Rimska	Belhaven Middle School

6.23.20

15. RETIREMENT RECOGNITION

Retiree	Position
Lauri Greenberg	Speech Language Specialist – Seaview Effective: 7.01.20

16. 2018-2019 REPORT OF SCHOOL DISTRICT AND SCHOOL HIB GRADES REQUIRED BY THE ANTI-BULLYING BILL OF RIGHTS ACT – Ms. Susann Tahsin

17. 2018-2019 NJSLA- SCIENCE SCORE REPORT – Ms. Nicole Sapello

18. REPORTS – All reports are POSTPONED until a future date.

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council (SSPAC)
- Seaview in a Snap – Mrs. Lori Care
- Belhaven Blitz – Dr. Jennifer Luff

19. DATES TO REMEMBER

JULY			
3		Seaview Belhaven	Schools Closed - Holiday
10	10:00 a.m.	MRHS Football Stadium	8 th Grade In-person Graduation
22	7:00 p.m.	Virtual Meeting	Board of Education Meeting

MOTIONS REQUIRING ACTION*(PERSONNEL: Items #20 – #34)*20. RETIREMENT RESOLUTION

Motion to adopt a Resolution for the following retiree.

Retiree	Position
Lauri Greenberg	Speech Language Specialist - Seaview

*Motion Required – Personnel*21. RESIGNATION

Motion to approve the staff resignation, upon the recommendation of the superintendent, as listed below:

Staff Name	Position/School	Effective
Kim Petrella	Art Teacher Seaview	July 1, 2020

*Motion Required – Personnel*22. SUMMER PROGRAM PARAPROFESSIONAL

Motion to approve, upon the recommendation of the Superintendent, the following summer program staff, as follows. Funding will be through the IDEA grant funds. Final position count will be determined based on student enrollment. Rate of pay is her current hourly rate. The schedule and delivery of these programs is dependent upon any restrictions for gatherings provided by the state. Virtual delivery may be used.

Linda Hagel

*Motion Required – Personnel*23. SUMMER STAFF WORK – CURRICULUM REVISION - 2020-2021 SCHOOL YEAR

Motion to approve the following certificated staff for summer work, upon the recommendation of the Superintendent, to be paid at the hourly rate per the Other Pay Policy, hours are noted below.

Staff Member	Role	Hours/Days (Up to)	Date
Seaview			
Haeyun Rha	ESL	10 hours	TBD
Christine Flanagan	Library	10 hours	TBD
David Wade Kristi Grimley Karen Prendergast	Social Studies - Grades 1-4	10 hours each	TBD
Belhaven			
Erica Coombs	ESL	10 hours	TBD
Karen Zaleskiewicz Jennifer Parmelee Chris Meade Keith Grimley	Math 5-8, Algebra	10 hours each	TBD
Jamie Hiltwine Jill Cunniff Mark Haviland	Social Studies	10 hours each	TBD

Motion Required – Personnel

24. SUMMER STAFF WORK – SCHOOL IMPROVEMENT PANEL – 2020-2021 SCHOOL YEAR
Motion to approve the following certificated staff for summer work, upon the recommendation of the Superintendent, to be paid at the hourly rate per the Other Pay Policy, hours are noted below.

Staff Member	Role	Hours/Days (Up to)	Date
Seaview			
Jennifer Mansueto Lori Shannon Marissa Hieb Kristi Grimley Kevin Jacobs Shari Frolove	School Improvement Panel	4 hours each	TBD
Belhaven			
Jamie Hiltwine Jill Cunniff Allison Wrigley-Phillips Erica Coombs	School Improvement Panel	4 hours each	TBD

Motion Required – Personnel

25. JOB DESCRIPTIONS
Motion to approve the amended job descriptions for Supervisor of Technology and School Secretary.

Motion Required – Personnel

26. STAFF ASSIGNMENTS – 2020-2021 SCHOOL YEAR
Motion to approve the Staff Assignments for the 2020-2021 school year as included in the board packet.

Motion Required – Personnel

27. CHANGE IN SALARY FOR 2020-2021 SCHOOL YEAR
Motion for a change in salary for the staff member as listed below, upon the recommendation of the Superintendent, for the 2020-2021 school year.

Name	From	To	*Effective
Lori Werner	MA Off Guide	MA+15 Off Guide	September 1, 2020

Motion Required – Personnel

28. EXTRACURRICULAR ACTIVITIES – 2020-2021 SCHOOL YEAR
Motion to approve, upon the recommendation of the Superintendent, the extra-curricular positions for the 2020-2021 school year, per the LEA Agreement, as included in the board packet.

Motion Required – Personnel

29. LEAVE OF ABSENCE – STIPEND POSITION
Motion to approve the leave of absence request, upon the recommendation of the Superintendent, for the staff member noted below.

Extracurricular Position	Term	Staff Name
Assistant Coach – Girls Soccer III. 1.10 (2019-2020)	1 year – 2020-2021	Angela Buckberg

Motion Required – Personnel

30. OTHER STIPENDS 2020-2021 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the following stipend for the 2020-2021 school year to be paid from general budgeted funds, as noted below.

OTHER	NAME	STIPEND
Bus Stipend	Trish Skovron	\$3,000

Motion Required – Personnel

31. CUSTODIAL AND MAINTENANCE STIPENDS -2020-2021 SCHOOL YEAR

Motion to approve the custodial/ maintenance stipends, upon the recommendation of the Superintendent, per the LEA agreement for the 2020-2021 school year as noted below.

Staff Member	Role	Stipend
Marsha Adams	Black Seal	\$750.00
Steve Brown	Black Seal	\$750.00
Elizbieta Jelesnianski	Black Seal	\$750.00
Andrew Larson	Black Seal	\$750.00
Samuel McGonagle	Black Seal	\$750.00
Sharon Stoll	Black Seal	\$750.00
Paul Trinkle	Black Seal	\$750.00
Steve Brown	Lead Custodian	\$1,750
Andy Larson	Night Person in Charge	\$1,250

Motion Required – Personnel

32. STOCKTON FIELDWORK PLACEMENT REQUEST FOR FALL 2020 SEMESTER

Motion to approve, upon the recommendation of the Superintendent, a request from Stockton University for a CPI/Introductory Fieldwork (80 hours) and/or a CP2/Intermediate Fieldwork (100 hours) Placement Request for the Fall 2020 Semester from September 1, 2020 to December 21, 2020 for the students, as noted below.

Student	Grade/School	Cooperating Teacher
Aubrey Atkinson	5-6 ELA Belhaven (CPI)	Christine Johnston
Vanessa Rodriguez	8 Math Belhaven (CP2)	Keith Grimley

Motion Required – Personnel

33. RECOMMENDED FOR THE 2020-2021 SCHOOL YEAR SUBSTITUTE LIST

Motion to approve the following substitute teachers, school nurses, aides, and custodians upon the recommendation of the Superintendent, to the 2020-2021 School Year Substitute List; pending criminal history and pre-employment verifications (S414) and/or pending issuance or renewal of a State of New Jersey Substitute Teacher's Credential, where *indicated. They will be paid in accordance with the Substitute and Other Pay Policy.

TEACHERS	TEACHERS	AIDES I = Instructional NI – Non- Instructional	SCHOOL NURSE
Constantinos Arhontoulis	Kara McPeak	Sultana Nahar (I)	Margaret Juliano
Patricia Armstrong	Catherine McPhillips	Joanne Collins (NI)	Kim Yoder-Notaro
Despina Bara Protesto	Neil Melville	Marianne Hoban (NI)	Wallace Welliver, III
*Amanda Brady	Kenneth Norton	Brooke Mong (NI)	
Robin Buehler	Megan Oravsky		
Bambi Cannuscio	Wendy Payton		
Johnna Cicarelli	Sally Pease		
Austin Dean	Barry Pisetzner		
*Victoria Dolceamore	Jordan Posner		
Mary Ellen Dudnick	Noemi Quinto		CUSTODIANS
*Eileen Duffey	Christine Schrum		Charles Andros
Brian Dunkelberger	Christine Spurlock		Herman Doering
Virginia Emery	Andrea Stevenson		Monical Gotwols
Catherine Evinski	Theresa Tadley		Jose Medina
Natalie Fisher	Joanna Teague		Anthony Messina
Katherine Friedman	Dipali Thakkar		Harry Perez
Margaret Fulton	Kelli Thomas		Viola Rose
Skender Kalia	Tammy Thornton		Michael Stoll
Joon Lee	Pamela Walcoff		
Erin Magee	Carole Weidman		
Kerrie Marrone	Erica Winters		
Cleo McCabe	Bonnie Zatyko		
Madeleine McCabe			

Motion Required – Personnel

(CURRICULUM: Item #34)

34. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expenses and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Brian Pruitt	7.08.20 7.09.20	Online Webinar	NJASA/NJPSA – Legal One Pandemic Response Institute: Planning of the “New Normal”	*\$270	N/A

Motion Required - Curriculum

FINANCE (Items # 35 – #45)

35. SRI/ETTC 2020-2021 - PROGRAM FEES

Motion to approve the SRI/ETTC hours allocation for the 2020-2021 school year at a total cost of \$2,596.75.

Motion Required – Finance

36. BID THRESHOLD

Motion to approve Kevin Byrnes as the Temporary Qualified Purchasing Agent for the Linwood Board of Education at a bid threshold of \$44,000.

Motion Required – Finance

37. CAPITAL RESERVE DEPOSIT

Motion to approve a deposit from Current Operation to Capital Reserve in the amount of \$183,938. Funds were budgeted in the current fiscal year and were not expended.

Motion Required – Finance

38. REQUISITION FOR SCHOOL TAXES

Motion to approve to amend the Resolution for requisition of taxes schedule for the 2020-2021 school year, pursuant to R.S. 54:4-75

BE IT RESOLVED by the Board of Education of the Linwood School District that the amount of district taxes, inclusive of school district paid debt service requirements, needed to meet the obligations of this Board for the 2020-2021 school year is \$12,801,892 and that the Linwood City Council is requested to place in the hands of the Custodian of School Monies by the 10th of each month, that amount in accordance with the following schedule and statutes relating thereto.

10-JUL	\$1,079,434.83
10-AUG	\$1,079,434.83
10-SEP	\$1,079,434.83
10-OCT	\$1,079,434.83
10-NOV	\$1,079,434.83
10-DEC	\$1,079,434.83
10-JAN	\$1,054,213.83
10-FEB	\$1,054,213.83
10-MAR	\$1,054,213.83
10-APR	\$1,054,213.83
10-MAY	\$1,054,213.83
10-JUN	\$1,054,213.87
	\$12,801,892.00

Motion Required – Finance

39. SPECIAL EDUCATION CONSULTANTS - BEHAVIOR SERVICES

Motion to approve a contract for the 2020-2021 school year with ABC consultants to provide Behavior Services.

Motion Required – Finance

40. SPECIAL EDUCATION CONSULTANTS - NURSING SERVICES

Motion to approve a contract for the 2020-2021 school year with Bayada Nursing Services to provide one-to-one nursing services on an as needed basis.

Motion Required – Finance

41. IDEA CONSOLIDATED GRANT APPLICATION

Motion to submit the IDEA consolidated grant application for the 2020-2021 school year and accept the grant funds upon approval of the application as follows:

IDEA Basic	\$192,172
Preschool	\$9,720

Motion Required – Finance

42. ESEA GRANT APPLICATION

Motion to submit the ESEA grant application for the 2020-2021 school year and to accept the grant funds upon approval of the application as follows:

Title IA	\$64,333
Title IIA	\$14,299
Title IV	\$10,000

Motion Required - Finance

43. CARES ACT APPLICATION

Motion to approve and accept the funds from the CARES Act upon approval of the application in the amount of \$51,540.

Motion Required - Finance

44. ESEA TITLE III WAIVER

Motion to waive the ESEA grant for Title III Funds of \$1,614. We are required to join a consortium when the entitlement is less than \$10,000.

Motion Required – Finance.

45. COMPLIANCE WITH PL2015, CHAPTER 47

Motion to approve the 2019/2020 Anticipated contracts to be renewed, awarded, or to expire during the school year- PL2015 -Chapter 47 Pursuant to PL 2015, Chapter 47 the Linwood Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. Compliance with new contracts, not listed here, will be addressed prior to board action.

This list includes contracts that the Board awarded and memorialized in their board minutes during the past 12 months, ending June 30 that were in excess of the quote threshold or the board plans to approve in the ensuing school year that we anticipate will be in excess of the quote threshold.

Advertising – Newspapers	Insurance Agent – General
Architect	Insurance – i.e. Health, Property and Casualty, Workers Compensation
Attendance and Substitute Software	Itinerant Services, including but not limited to Occupational and Physical Therapy Services
Attorney	Labor Counsel
Boiler Repairs and Maintenance	Library Online Services
Bond Counsel	Network and IT Support
Broad Band Services, including Internet	Nursing Services
Community Notification Systems	Plumbing Services and Repairs under Time and Material Basis
Copier – cost per copy	Policy Consultant
Educational Services	School Boards Association
Electric – Repairs under Time and Material	School Physician
Energy	Security and Fire Alarm Monitoring
Engineer	Special Education Compliance Software
E-Rate Consultant	Special Education Services – Consultants
Facility Maintenance Software	Staff Development and Training
Financial Accounting Software	Student Information System
Financial Advisor	Technology Services including Website
Food Services	Telecommunications
HVAC Controls	Transportation Services
HVAC Services and Repairs under Time and Material Basis	Tuition
Insurance Agent – Benefits	

Motion Required – Finance

(POLICY: Item #46)

46. BOARD POLICY

Motion to revise or adopt the following policies and regulations.

Policy/Reg. #	Reading	Policy/Reg. Title
P-1581 R-1581	2 nd	Domestic Violence
P-2422	2 nd	Health and Physical Education
P-3421.13 P-4421.13	2 nd	Postnatal Accommodations
P -5330 R-5330	2 nd	Administration of Medication
P-7243	2 nd	Supervision of Construction
P-8210	2 nd	School Year
P-8220	2 nd	School Day
R-8220	2 nd	School Closings
P-8462	2 nd	Reporting Potentially Missing or Abused Children

Motion Required – Policy

47. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$343,292.69
Batch 55	Debt Service/State Deductions	\$ 7,095.00
Batch 59	Before and After School	\$ 3,835.00

PAYROLL:

Batch 71	May 22, 2020	\$436,821.51
Batch 70	June 5, 2020	\$491,040.13
Batch 71	June 19, 2020	\$427,319.44

48. Old Business
49. New Business
50. Comments from the Public
51. Comments from the Board

52. EXECUTIVE SESSION
Motion to enter into Executive Session,

RESOLVED: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the “Open Public Meetings Act”, the following subjects to be discussed in a session of the Board closed to the public:

- *Superintendent’s Evaluation*
- *Contract Negotiations*

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate no action will be taken.

53. REGULAR SESSION
Motion to return to regular session.

54. ADJOURNMENT
Motion to adjourn.