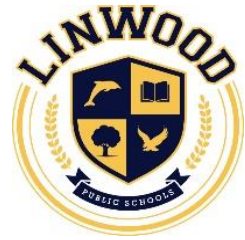


LINWOOD BOARD OF EDUCATION
Schiavo Auditorium, Belhaven Middle School
March 18, 2020
7:00 p.m.
BOARD AGENDA



Please note that although this is a public meeting, we ask for people to be aware of the health and wellness of not only themselves but also of those around them. If you are feeling ill, or showing signs of illness in any way, please do not attend for the health, safety, and welfare of our community.

School Level Presentations will not be presented at this meeting. Seaview in a Snap, Belhaven Blitz, and Belhaven Students of the Month will be honored at a later date.

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting has been provided. On January 8, 2020, written notice of this meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call

_____ Donna Michael-Ziereis	_____ Steven Evinski	_____ Casey Lowry
_____ Jason Goldstein	_____ Craig Kahn	_____ Holly DiLeo
_____ Michelle DeMorat	_____ Alexa Barrera	_____ Gina Osbeck
_____ Brian Pruitt, Superintendent		
_____ Frank Onorato, Interim Board Secretary		
_____ Will Donio, Board Solicitor		
5. MOTION TO APPROVE the Minutes of the Special Meeting held February 26, 2020.
6. MOTION TO APPROVE the Minutes of the Regular Meeting held February 26, 2020.
7. MOTION TO APPROVE the Minutes of the Executive Session held February 26, 2020.
8. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of February 2020 which are in agreement.
9. Committee Reports
 - Personnel 3.10.2020
 - Curriculum 3.10.2020
 - Policy 3.10.2020
 - Finance 3.11.2020
10. Comments from the Public
11. Superintendent's Report

3.18.20

(FOR YOUR INFORMATION - Items #12 – 17)

12. ENROLLMENT INFORMATION:

	9/03/19	2/28/20
Seaview Elementary School	438	441
Belhaven Middle School	383	386
Total Enrollment	821	827

13. USE OF SCHOOL FACILITIES – 7.01.19 – 3.18.20

Organization	Fee	Seaview	Belhaven
Atlantic Coast Basketball Camp	Yes		4
Family Association of Northfield (“F.A.N.”) (LASAR)	No	55	
G-thing Basketball	Yes		1
LASAR Basketball Camp (Meade)	No		4
LASAR (Miller)	No	*	*
Linwood Men’s Basketball (Saturday a.m.)	Yes		23
Linwood Men’s Basketball (Tuesday p.m.)	Yes		24
Linwood PTO	No	20	8
Linwood Recreation Board	No		2
MUSA (Miller)	No	2	10
Real Jersey Futsal Clinic (Napoli)	No		8
Student Support Parent Advisory Council (SSPAC)	No		1
TOTALS		77+	85+

Notes: *LASAR approved from 11/01/19-3/31/20

14. FIRE & SECURITY DRILLS

- Seaview: Fire: February 4, 2020 Security: *January 28, 2020
- Belhaven: Fire: February 24, 2020 Security: *January 28, 2020
*State Visit

15. REPORTS – All reports are POSTPONED until our April BOE Meeting.

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council (SSPAC)
- Seaview in a Snap – Mrs. Lori Care
- Belhaven Blitz – Dr. Jennifer Luff

16. INFORMATIONAL/CORRESPONDENCE

- Monthly Discipline Report
- Current Ed – Linwood Schools Celebrate Student Achievements (2.27.20)
- The Current – Belhaven Lady Falcons Basketball Team Undefeated, 20-0 (2.27.20)
- The Current – Somers Point, Linwood Schools Do Their Virus Homework (3.05.20)
- The Current – Multicultural Event Highlights Linwood’s Diversity
- Special Education Medicaid-Initiative (SEMI) 2020-2021 School Year Waiver Approval

17. DATES TO REMEMBER

MARCH			
16-20	School hours	Belhaven Gold Gym	PTO Book Fair
19		Seaview Belhaven	Full Day Staff In-Service No school for students
30-31		Seaview 9-11 a.m. 1-2 p.m.	Kindergarten Registration

APRIL			
1-2		Seaview 9-11 a.m. 1-2 p.m.	Kindergarten Registration
7		Seaview Belhaven	End of 3 rd Marking Period
9		Seaview Belhaven	Early Dismissal
10		Seaview Belhaven	Schools Closed Good Friday
11-19		Seaview Belhaven	Schools Closed Spring Break
20		Seaview Belhaven	Schools Open NJSLA Testing Window Begins
23	6:30-8:30 p.m.	Belhaven Auditorium	PTO Meeting
29	7:00 p.m.	Belhaven Auditorium	Public Hearing on Budget Regular Meeting

MOTIONS REQUIRING ACTION**2020-2021 School District Budget**

Motion to approve the 2020-2021 tentative School District Budget to be submitted to the County Office for approval. The General Fund Budget is \$15,231,890; the Special Revenue Fund is \$237,487; and the Debt Service Budget is \$219,150.

Resolution

	Budget	Local Tax Levy
General Fund	\$15,231,890	\$12,671,560
Special Revenue Fund	\$237,487	
Debt Service	\$219,150	\$218,600
Totals	\$15,688,527	\$12,891,160

Regular General Fund Tax Levy – Base Budget

RESOLVED, That there should be raised in Local Tax Levy for General Funds \$12,671,560 and Debt Service Funds \$218,600 for the ensuing FY 2020-2021 School Year.

RESOLVED, That the Excess Fund Balance of \$602,632 and additional fund balance of \$200,000 be appropriated to support the FY 2020-2021 budget.

RESOLVED, to include utilization of banked cap adjustment funding of \$88,268 to be expended by completion of budget year and will not be deferred or incrementally completed over a longer period of time.

Capital Reserve Deposits for Excess Costs/Other Capital Projects

RESOLVED, included in the general fund appropriations is \$1,000 designated for deposit from interest earned on the account into the Board of Education's approved Capital Reserve Account for future funding of other capital projects as outlined in the Long-Range Facility Plan. This deposit is for excess costs of the stated school facilities project or an "other" capital project and represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards necessary to achieve the New Jersey Student Learning Standards.

Capital Reserve Withdrawal – Excess Costs/Other Project

Included in the general Fund Budget is \$341,000 to be withdrawn from the Board of Education's approved Capital Reserve to fund the cost of the Seaview Elementary School and Belhaven Middle School Security Upgrade Projects and for District-Wide Technology Infrastructure projects including switches and wireless access. The additional Capital Reserve funds are for excess costs or for other Capital Projects whose total costs are to be established and these funds represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Maintenance Reserve Deposits

RESOLVED, included in the general fund appropriations is \$500 designated for deposit from interest earned on the account into the Board of Education's approved Maintenance Reserve Account for future funding of other maintenance projects that are in addition to the facilities efficiency standards necessary to achieve the core curriculum content standards.

Motion Required: Roll Call

3.18.20

(PERSONNEL: Items #18 – 20)

18. RECOMMENDED FOR EMPLOYMENT FOR 2019-2020

Code – (R) Replacement (TR) Temporary Replacement (N) New Position

Motion to approve the following new hire, upon the recommendation of the Superintendent, and pending criminal history clearance and pre-employment verifications (S414), for the 2019-2020 school year.

Name/Position	Term	Salary
Sarah Carrasquillo Health & Physical Education Belhaven	(R) Effective: 3.19.20 to 6.30.20	B.A., Step 1; \$51,210

Motion Required – Personnel

19. CHANGE IN SALARY FOR 2019-2020

Motion to approve a change in salary for the staff member as listed below, upon the recommendation of the Superintendent, for the 2019-2020 school year.

Staff Member	From	To	Effective
Brian Coyle	M.A. OG	M.A. OG+15	4.01.20

Motion Required – Personnel

20. ADDITIONAL PAY – MATHLETES COMPETITION

Motion to approve additional pay for Kristi Grimley and Jennifer Parmelee, Mathletes Coaches, for the Jersey Shore Mathletes competition not to exceed six hours at \$40 per hour.

Motion Required – Personnel

CURRICULUM: Items #21 - 24)

21. REVISED 2019-2020 SCHOOL YEAR CALENDAR

Motion to approve the revised 2019-2020 school year.

Motion Required – Curriculum

22. FIELD TRIPS

Motion to approve the 2019-2020 school year field trip requests as listed below.

Destination	Grade	Person in Charge
Joyanne Miller School Egg Harbor Township	Mathletes Grade 4, 5, 6	Kristi Grimley
Birch Grove Park Northfield	Preschool	Beth Bagocious Elise Scherbin

Motion Required – Curriculum

23. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expenses and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Siobhan Grossman Carrie Gargione Marilee Sobrinski	4/24/20	Long Branch, NJ	NJSHA Convention	*\$275 each	N/A
Frank Pileiro Jacqueline Baltozer	4/25/20	Somerset, NJ	OnCourse Schedulepalooza	No Charge	NTE \$80 (FP)
Kim Petrella	4/3/20	Loveladies, NJ	LBIF Spring Workshop- Special Ed Art	\$85	N/A
Brian Pruitt Pat Childs	4/30/20	Vineland, NJ	NJDOE Continuity of Operations Planning Workshop	No Charge	NTE \$
Elizabeth Provenzano	4/7/20	Galloway, NJ	SEL: Unique Methods for Teaching Young Children Empathy, Atlantic County TLC	4 ETTC Hours	N/A

*Motion Required – Curriculum*24. SUMMER PROGRAM 2020-2021 SCHOOL YEAR

Motion to approve the summer programs as listed below.

Program	Dates
Extended School Year	June 29 th – July 30 th (Monday - Thursday)
Regular Summer Programs	July 6 th – July 30 th (Monday – Thursday)

*Motion Required – Curriculum**FINANCE (Items #25 - 29)*25. TUITION CONTRACTS

Motion to approve out-of-district tuition contracts for 2019-2020 school year, as included in the board packet.

Motion Required – Finance

3.18.20

26. WITHDRAWAL FROM MAINTENANCE RESERVE

Motion to approve withdrawal not to exceed \$40,000 from Maintenance Reserve to fund the repair/replacement of the KERI System for entrance doors at the Seaview School and the Belhaven School, swipe cards, and software.

Motion Required – Finance

27. WITHDRAWAL FROM MAINTENANCE RESERVE

Motion to approve withdrawal not to exceed \$25,000 from Maintenance Reserve to fund the repair/replacement of boiler parts at Seaview Elementary School.

Motion Required – Finance

28. LOCAL GRANTS

Motion to accept the following local grants.

American Heart Association	Kids Heart Challenge Seaview	Kristy McLaughlin \$500 Gift Certificate \$350 Check
LEF	Expanded Day Curriculum Development Seaview	Jaime Vecere-Collins/Sheri Lamp \$1,737.61

Motion Required – Finance

29. USE OF SCHOOL FACILITIES

Motion to approve the following requests for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Mainland Youth Basketball Youth Camp Person in charge: Chris Meade	Belhaven Blue & Gold Gyms	7.27.2020 – 7.30.2020 9:00 a.m. to 12 noon	Yes

Motion Required – Finance

(POLICY: Item #30)

30. H.I.B. CASES

Motion to affirm the recommendation of the Superintendent on the reported H.I.B. cases as listed below.

Belhaven Middle School	H.I.B. Case #006-19-20-BH	Affirmed HIB
Belhaven Middle School	H.I.B. Case #007-19-20-BH	Affirmed HIB

Motion Required – Policy

31. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$ 333,288.11
Batch 55	Debt Service/State Deductions	\$ 7,094.00
Batch 59	Before and After School	\$ 2,116.46

PAYROLL:

Batch 70	February 14, 2020	\$ 436,339.23
Batch 71	February 28, 2020	\$ 437,535.73
Batch 70	March 13, 2020	\$446,260.99

32. Old Business
33. New Business
34. Comments from the Public
35. Comments from the Board
36. EXECUTIVE SESSION

Motion to enter into Executive Session,

RESOLVED: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- *Student Confidentiality Matters - HIB*

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate no action will be taken.

37. REGULAR SESSION
Motion to return to regular session.
38. ADJOURNMENT
Motion to adjourn.