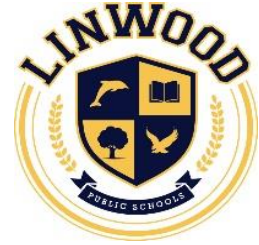


LINWOOD BOARD OF EDUCATION  
Schiavo Auditorium, Belhaven Middle School  
February 26, 2020  
7:00 p.m.  
BOARD AGENDA



1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
  - In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting has been provided. On January 8, 2020, written notice of this meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call

_____ Donna Michael-Ziereis	_____ Steven Evinski	_____ Casey Lowry
_____ Jason Goldstein	_____ Craig Kahn	_____ Holly DiLeo
_____ Michelle DeMorat	_____ Alexa Barrera	_____ Gina Osbeck
_____ Brian Pruitt, Superintendent		
_____ Frank Onorato, Interim Board Secretary		
_____ Will Donio, Board Solicitor		
5. MOTION TO APPROVE the Minutes of the Regular Meeting held January 22, 2020.
6. MOTION TO APPROVE the Minutes of the Executive Session held January 22, 2020.
7. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of January 2020 which are in agreement.
8. Committee Reports
  - Personnel 2.11.2020
  - Curriculum 2.11.2020
  - Policy 2.12.2020
  - Finance 2.12.2020, 2.20.2020
9. Comments from the Public
10. Superintendent's Report

*(FOR YOUR INFORMATION - Items #11 – 18)*11. ENROLLMENT INFORMATION:

	9/03/19	1/22/20
Seaview Elementary School	438	440
Belhaven Middle School	383	384
<b>Total Enrollment</b>	<b>821</b>	<b>824</b>

12. USE OF SCHOOL FACILITIES – 7.01.19 – 2.26.20

Organization	Fee	Seaview	Belhaven
Atlantic Coast Basketball Camp	Yes		4
Family Association of Northfield (“F.A.N.”) (LASAR)	No	36	
G-thing Basketball	Yes		1
LASAR Basketball Camp (Meade)	No		4
LASAR (Miller)	No	*	*
Linwood Men’s Basketball (Saturday a.m.)	Yes		20
Linwood Men’s Basketball (Tuesday p.m.)	Yes		21
Linwood PTO	No	14	3
Linwood Recreation Board	No		2
MUSA (Miller)	No	2	10
Real Jersey Futsal Clinic (Napoli)	No		8
Student Support Parent Advisory Council (SSPAC)	No		1
<b>TOTALS</b>		<b>52+</b>	<b>74+</b>

13. FIRE & SECURITY DRILLS

- Seaview: Fire: January 10, 2020 Security: January 14, 2020
- Belhaven: Fire: January 31, 2020 Security: January 15, 2020

14. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council (SSPAC)
- Seaview in a Snap – Mrs. Lori Care
- Belhaven Blitz – Dr. Jennifer Luff

15. RECOGNITION

- Girls Basketball Team – Undefeated Atlantic-Cape Junior League Champions; Linwood Holiday Tournament  
Coaches: Marilee Sobrinski, Jessica Byrnes

16. PRESENTATION OF STUDENT SAFETY DATA REPORT PERIOD 1 (September 1 through December 31, 2019) – Ms. Susann Tahsin

17. INFORMATIONAL/CORRESPONDENCE

- Monthly Discipline Report
- Current Ed – Linwood schools pursuing and achieving year’s goals
- The Sentinel – Linwood school board honors exemplary educators

18. DATES TO REMEMBER

FEBRUARY			
27	5:30 p.m.	Belhaven Auditorium	PTO Multicultural Fair
29			Leap Day

MARCH			
9-13		Belhaven	Student Wellness Week
10		Belhaven	Student Wellness Day
13	8:45 a.m.	Seaview Cafeteria	PTO Meeting
14	6:30 pm	Linwood Country Club	LEF Gala
16-20	School hours	Seaview Gym	PTO Spring Book Fair
18	6:00-8:00 p.m.		Evening Book Fair
16-20	School hours	Belhaven Gold Gym	PTO Book Fair
19	6:00-8:00 p.m.		Evening Book Fair
17	5:00-6:30 pm	Belhaven Auditorium	Student Support Parent Advisory Council (SSPAC) Parent Meeting
18	7:00 p.m.	Belhaven Auditorium	Regular Board Meeting Adopt Tentative Budget
19		Seaview Belhaven	Early Dismissal Staff In-Service

MOTIONS REQUIRING ACTION

*(PERSONNEL: Items #19 – 23)*

19. RESIGNATION

Motion to approve the following resignation, upon the recommendation of the Superintendent, for the position as listed below.

Position	Assignment	Staff Name
Health & Physical Education Teacher	Belhaven	Shelly Wurtz Effective: 2.01.20

*Motion Required –Personnel*

20. RECOMMENDED FOR THE 2019-2020 SCHOOL YEAR SUBSTITUTE LIST

Motion to approve the following substitutes as listed below, upon the recommendation of the Superintendent, to the 2019-2020 School Year Substitute List; pending criminal history and pre-employment verifications (S414) and/or pending issuance or renewal of a State of New Jersey Substitute Teacher’s Credential, where \*indicated. Substitutes are paid in accordance with the Substitute and Other Pay Policy.

Substitute Teachers	Substitute Custodian
* Amanda Brady * Jenna McGrath Sultana Nahar Christine Schrum	Charles Nguyen

*Motion Required – Personnel*

21. VOLUNTEERS – 2019-2020

Motion to approve, upon the recommendation of the Superintendent, the following volunteers as listed below:

Belhaven Band Trip Chaperones			
5 <sup>th</sup> Grade	6 <sup>th</sup> Grade	7 <sup>th</sup> Grade	8 <sup>th</sup> Grade
Liz O'Brien Ewa Wroblewska Kathryn Egan Diana Lucca Carrie Gregory Jennifer Pierce Fina Perez Rory Chew	Stephanie Timbrook Rachel Wise Cynthia Petosa Jill Leap Herb Simmerman Kevin McCabe	Heather Hieb Nancy Connolly Kim Ryon Chris Osbeck Jason Goldstein Nicole Miller Ed Meserole Khashayar Salartash	Sulin Ong Jennifer Bergman-Corbett Tammy Welsey Mariealena D'Agostino Tricia Paytas Nancy Mitnick Megan Mosteck Karen Miller Angie Waters
Equipment Van Driver – Scott Mitnick Medical - Dr. Mercedes-Salas			

Seaview Playground Volunteer
Sean Lenahan

*Motion Required –Personnel*

22. NJSLA PREP TUTORING

Motion to approve the following certificated staff, upon the recommendation of the Superintendent, to provide support as an NJSLA Prep tutor for the 2019-2020 school year. They will be paid per the Substitute and Other Pay Policy; funded through a Title I grant.

Seaview	Belhaven
Jessica Byrnes Christina Riley Christine Silverberg David Wade	Christine Johnston Lori Werner Karen Zaleskiewicz

*Motion Required – Personnel*

23. PHONICS CLUB INSTRUCTORS

Motion to approve the following certificated staff, upon the recommendation of the Superintendent, as Phonics Club Instructors for the 2019-2020 school year. They will be paid per the Substitute and Other Pay Policy; funded through an IDEA grant.

Michele Tighe Brooke Szeker Tina Gatta Kristy McLaughlin Marilee Sobrinski
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*Motion Required – Personnel*

*(CURRICULUM: Items #24 - 25)*

24. FIELD TRIPS

Motion to approve the 2019-2020 school year field trip requests as listed below.

Destination	Grade	Person in Charge
Atlantic City Day Nursery Atlantic City, NJ	8	Jackie Baltozer Mary Beth McKenna
Number the Stars Beth Judah Ventnor, NJ	5	Jamie Hiltwine Jennifer Bernardini
Adventure Aquarium Camden, NJ	1	Jennifer Mansueto Heidi Derbyshire
King Pin Bowling Egg Harbor Township, NJ	5-8	Angela Buckberg Marilee Sobrinski
Shop Rite & Applebee's Somers Point, NJ	5-8	Angela Buckberg Marilee Sobrinski
Mainland Regional H. S. Linwood, NJ	Belhaven Think Team	Keith Grimley

*Motion Required – Curriculum*

25. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expenses and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (\*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Julia Lockhart	3.2.20 3.3.20	New Brunswick, NJ	School Based OT Conference	*\$479	N/A
Lori Care	1.27.20	Egg Harbor Twp., NJ	NJ Leadership Academy- Rethinking Curriculum	N/A	NTE \$6
Kim Petrella Robin Moore	3.25.20	Hammonton, NJ	Photography: Alternative Processes	5 ETTC Hours each	N/A
Jackie Baltozer	3.20.20	Cherry Hill, NJ	Oppositional, Aggressive, Attention-Seeking, & Uncooperative Children, Teens & Young Adults	*\$219.99	N/A
Nicole Sapello	3.31.20	Galloway, NJ	Equity Leadership Forum	7 ETTC Hours	NTE \$10
Siobhan Grossman Lauri Greenberg Marilee Sobrinski Carrie Gargione	3.12.20	Mays Landing, NJ	Communicating Beyond Requesting	No charge	N/A
Lori Care	4.9.20	Galloway, NJ	DOE Social Emotional Learning Resources	No charge	NTE \$10
Frank Pileiro	3.13.20 3.14.20	Washington, D.C.	Tech & Learning Leadership Summit	No charge	NTE \$150
Jennifer Luff	2.13.20	Clark, NJ	Schools to Watch	No charge	NTE \$75
Pat Childs	3.24.20	Galloway, NJ	Stop the Bleed for NJ Schools	No charge	NTE \$10
Cindy O'Kane	2.26.20	New York, NY	Google Certified Trainer Workshop	No charge	N/A
Pat Childs	2.27.20	South Orange, NJ	NJSSC Security Protocol Workshop	No charge	N/A
Pat Childs	3.05.20 3.12.20 3.19.20 3.26.20 *(4.02.20)	Hamilton, NJ (Mercer County)  *Inclement Weather Make up Day	NJDOE School Safety Specialist Trainings	No charge	NTE \$60 per session

*Motion Required – Curriculum*

*FINANCE (Items #26 - 33)*

26. TEMPORARY PURCHASING AGENT

Motion to (Recommend that the Board) appoint Frank Onorato as the Temporary Purchasing Agent pursuant to N.J.S.A. 40A:11-9(g), which states "upon the vacancy of the Purchasing Agent's office by a QPA, a non-certified Temporary Purchasing agent may be appointed for one year from the date of the vacancy."

*Motion Required – Finance*

27. FOOD SERVICE CONTRACT

Motion to approve the 2019-2020 Food Service Contract with Mainland Regional High School for elementary and middle school breakfast and lunch for an annual cost of \$23,000.

*Motion Required – Finance*

28. SEMI PROGRAM WAIVER

Motion to approve a resolution authorizing the district to waive participation in the SEMI program for the 2020-2021 fiscal year budget.

RESOLUTION

Waiver of Requirements

Special Education Medicaid Initiative (SEMI) Program

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021; and

WHEREAS, the Linwood Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, the Linwood Board of Education hereby authorizes the Interim School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Atlantic an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2020-2021 school year.

*Motion Required – Finance*

29. 2020-2021 RESIDENT PROGRAM TUITION RATES

Motion to approve the recommended tuition rates for resident parent paid programs. These programs are offered only to residents and are free to families who qualify for free or reduced meals. A \$250 discount is offered if paid in full by September 1.

Expanded Day Kindergarten	\$3,750
Preschool Inclusion	\$2,750

*Motion Required – Finance*

30. 2020-2021 NON-RESIDENT PROGRAM TUITION RATES  
 Motion to approve the recommended tuition rates for non-resident parent paid programs to be 50% of the 2018-2019 certified cost per pupil for various programs. Kindergarten and Preschool programs are not available to non-residents.

*Motion Required – Finance*

31. REJECT BIDS RECEIVED – SECURITY VESTIBULE RENOVATONS  
 Motion to reject the bids, as listed below

RESOLUTION OF THE LINWOOD BOARD OF EDUCATION TO REJECT BIDS FOR VESTIBULE RENOVATION PROJECT RECEIVED FEBRUARY 20, 2020.

WHEREAS, pursuant to N.J.S.A. 18A:18A-1, et seq., the Linwood Board of Education (“Board”) advertised and solicited bids for Security Vestibule Renovations (“Projects”) for the Belhaven Middle School and the Seaview Elementary School; and

WHEREAS, on February 19, 2020, the Board received three bids as follows:

Company	Contract #1	Contract #2	Contract #3	Alternate Bid
Weatherby Construction & Renovation	\$733,000	\$341,000	\$392,600	\$95,000
R. Maxwell Construction Co.	\$36,000	\$346,000	\$390,000	\$106,000
MJJ Construction, LLC	\$924,489	\$449,694	\$474,795	\$101,983

WHEREAS, in accordance with N.J.S.A. 18A:18A-22(a), all bids must be rejected because all vendor bid proposals exceed the budgeted cost estimates for the Projects; and

NOW, THEREFORE BE IT RESOLVED by the Board that all bids received and opened as of February 19, 2020 are hereby rejected pursuant to N.J.S.A. 18A:18A-22(a), and that bidders shall be so notified in writing by the Engineer/Architect.

*Motion Required – Finance*

32. LOCAL GRANTS  
 Motion to accept the following local grants.

AtlantiCare	Healthy Schools, Healthy Children	Seaview- \$150.00
LEF	Kids in the Kitchen	Jennifer Parmelee - \$500.00
LEF	Vex Robotics – A Additional Funds	William Horner - \$183.07
LEF	8 <sup>th</sup> Grade Wall of Acceptance	Lori Werner - \$1,100.00

*Motion Required – Finance*



33. USE OF SCHOOL FACILITIES

Motion to approve the following requests for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Linwood PTO 15 Minute Child Break Presentation Person in charge: Sangeeta Appel	Belhaven Auditorium	2.12.2020 6:00-7:30 p.m.	No
Linwood PTO Girls Choice Pink & Red Ball Person in charge: Jacqueline Matusz	Seaview Auditorium	2.21.2020 1:30-9:30 p.m.	No
Mainland United Soccer Assn. (MUSA) Practice (due to inclement weather) Person in charge: Dan Miller	Belhaven 1 Gym Seaview Gym If available	3.01.2020 to 5.15.2020 5:45-8:45 p.m.	No
Student Support Parent Advisory Council (SSPAC) Parent Meeting Person in charge: Susann Tahsin	Belhaven Auditorium	3.17.2020 5:00-6:30 p.m.	No
South Jersey Premier Boys Basketball Basketball Practice Person in charge: Michael Lowenstern	Belhaven One gym	3.09.2020 to 6.29.2020 Monday & Wednesday 5:45-9:45 p.m.	Yes

*Motion Required – Finance*

*(POLICY: Item #34 - 35)*

34. BOARD POLICY

Motion to revise or adopt the following policies and regulations.

SECOND READING	
Policy 3420.2	Benefits (Abolish)
Policy 3420	Benefits
Policy 4420	Benefits

*Motion Required – Policy*

35. H.I.B. CASES

Motion to affirm the recommendation of the Superintendent on the reported H.I.B. cases as listed below.

Belhaven Middle School	H.I.B. Case #004-19-20-BH	Affirmed Non-HIB
Belhaven Middle School	H.I.B. Case #005-19-20-BH	Affirmed Non-HIB

*Motion Required – Policy*

36. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BILLS:

Batch 51	General Fund	\$ 35,512.50
Batch 52	General Fund	\$439,634.22
Batch 53	General Fund	\$ 175,000.00
Batch 55	Debt Service/State Deductions	\$ 7,094.00
Batch 59	Before and After School	\$ 414.14

PAYROLL:

Batch 71	January 31, 2020	\$434,366.39
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TRANSFERS	JANUARY	FROM	TO
11-000-100-565	Tuition – County Special Services	\$30,000	
11-000-100-566	Tuition – Pvt. School Hdcp.	\$80,000	
11-000-291-270	Health Benefits	\$65,000	
11-000-230-820	Legal		\$175,000
<b>Total General Fund</b>		\$175,000	\$175,000

37. Old Business

38. New Business

39. Comments from the Public

40. Comments from the Board

41. EXECUTIVE SESSION

Motion to enter into Executive Session,

RESOLVED: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the “Open Public Meetings Act”, the following subjects to be discussed in a session of the Board closed to the public:

- Attorney Client Privilege
- Student Confidentiality Matters - HIB

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate no action will be taken.

2.26.20

42. REGULAR SESSION  
Motion to return to regular session.

43. ADJOURNMENT  
Motion to adjourn.