

LINWOOD BOARD OF EDUCATION  
Schiavo Auditorium, Belhaven Middle School  
January 22, 2020  
7:00 p.m.  
BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
  - In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting has been provided. On January 8, 2020, written notice of this meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call

___	Donna Michael-Ziereis	___	Steven Evinski	___	Casey Lowry
___	Jason Goldstein	___	Craig Kahn	___	Holly DiLeo
___	Michelle DeMorat	___	Alexa Barrera	___	Gina Osbeck
5. MOTION TO APPROVE the Minutes of the Regular Meeting held December 18, 2019.
6. MOTION TO APPROVE the Minutes of the Executive Session held December 18, 2019.
7. MOTION TO APPROVE the Minutes of the Organization Meeting held January 2, 2020.
8. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of December 2019, which are in agreement.
9. Committee Reports
  - Personnel 1.14.2020
  - Curriculum 1.14.2020
  - Policy 1.14.2020
  - Finance 1.16.2020
10. Comments from the Public
11. Superintendent's Report

1.22.20

*(FOR YOUR INFORMATION - Items #12 – 21)*

12. ENROLLMENT INFORMATION:

	9/03/19	1/22/20
Seaview Elementary School	438	437
Belhaven Middle School	383	382
<b>Total Enrollment</b>	<b>821</b>	<b>819</b>

13. USE OF SCHOOL FACILITIES – 7.01.19 – 1.22.20

Organization	Fee	Seaview	Belhaven
Atlantic Coast Basketball Camp	Yes		4
Family Association of Northfield (“F.A.N.”) (LASAR)	No	19	
G-thing Basketball	Yes		1
LASAR Basketball Camp (Meade)	No		4
LASAR (Miller)	No	*	*
Linwood Men’s Basketball (Saturday a.m.)	Yes		17
Linwood Men’s Basketball (Tuesday p.m.)	Yes		16
Linwood PTO	No	11	3
Linwood Recreation Board	No		2
MUSA (Miller)	No	2	5
Real Jersey Futsal Clinic (Napoli)	No		8
Student Support Parent Advisory Council (SSPAC)	No		1
<b>TOTALS</b>		<b>32+</b>	<b>61+</b>

14. FIRE & SECURITY DRILLS

- Seaview: Fire: December 12, 2019 Security: December 6, 2019
- Belhaven: Fire: December 12, 2019 Security: December 18, 2019

15. NEW JERSEY SCHOOL BOARD RECOGNITION MONTH RESOLUTION

16. SPELL JIF SAFETY INCENTIVE AWARD

17. RECOGNITION – 2019-2020 GOVERNOR’S TEACHER AND EDUCATIONAL SUPPORT PROFESSIONALS OF THE YEAR

Teacher	Educational Services Professional
Kristina Burns Special Education Teacher Seaview	Kim Cellini Full-time Paraprofessional Seaview
Mary Beth McKenna Special Education Teacher Belhaven	

18. SOS RESOLUTION (SUPPORT OUR STUDENTS)

1.22.20

19. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council (SSPAC)
  
- Seaview in a Snap – Mrs. Lori Care
- Belhaven Blitz – Dr. Jennifer Luff

20. INFORMATIONAL/CORRESPONDENCE

- Monthly Suspension Report
- The Sentinel – Two join Linwood school board
- The Current & The Sentinel - Belhaven soccer team becomes Atlantic-Cape champs

21. DATES TO REMEMBER

JANUARY			
24	All day	Seaview Gym	Winter Carnival
30	Pick up starts at 4:00 p.m.	La Pizza Tega Linwood	PTO Dining to Donate (orders due by 1.27.20)
31		Seaview Belhaven	End of 2 <sup>nd</sup> Marking Period

FEBRUARY			
6		Seaview Belhaven	Report Cards Issued
6	7:00 p.m.	Linwood Country Club	LEF Meeting
7	7:00 p.m.	Josie Kelly's Somers Point	PTO Parents Night Out Blue & Gold Mixer
14-17		Seaview Belhaven	SCHOOLS CLOSED–President's Weekend
21	8:45 a.m.	Seaview Auditorium	PTO Meeting
21	6:00-8:00 p.m.	Seaview Gym/Cafeteria	PTO Girls' Choice Pink & Red Ball Grades K-4 Girls
26	6:00 p.m.	Belhaven Library	Linwood Board of Education Retreat
26	7:00 p.m.	Belhaven Auditorium	Linwood Board of Education Meeting
27	5:30 p.m.	Belhaven Auditorium	PTO Multicultural Fair
29			Leap Day

MOTIONS REQUIRING ACTION*(PERSONNEL: Items #22- 28)*22. LEAVE OF ABSENCE

Motion to approve the leave of absence requests, upon the recommendation of the Superintendent.

Staff Member	Position	Term
Marie Cottrill	FT Paraprofessional Seaview	Effective: 12.02.2019 to 2.13.2020
Karen (Sue) Battisto	PT Paraprofessional Seaview	Effective: 1.02.2020 to 2.02.2020 Unpaid Leave
Angela Buckberg	SPED Teacher Belhaven	Effective: On or about 5.14.2020 to On or about 11.20.2020

*Motion Required –Personnel*23. RESIGNATION

Motion to approve the following resignation, upon the recommendation of the Superintendent, for the position as listed below.

Staff Member	Assignment	Effective
Marie Cottrill	FT Paraprofessional Seaview	Effective: 2.13.2020

*Motion Required –Personnel*24. CHANGE IN POSITION

Motion to approve a change in position, upon the recommendation of the Superintendent, as listed below.

Staff Member	Assignment	Salary
Michele Hoffman	(R) Seaview From: PT Paraprofessional To: FT Paraprofessional Effective: On or about 2.18.2020	Current rate of pay; adjusted to full-time status.

*Motion Required –Personnel*

25. RECOMMENDED FOR EMPLOYMENT FOR 2019-2020

Code – (R) Replacement (TR) Temporary Replacement (N) New Position

Motion to approve the following new hires, upon the recommendation of the Superintendent, and pending criminal history clearance and pre-employment verifications (S414), for the 2019-2020 school year.

Name/Position	Assignment	Salary
Sylvia Kuzniar PT SPED Teacher 25 hours/week	(R) Seaview Effective: On or about 1.27.2020	B.A. Step 1, \$51.210 Pro-rated based on part-time status and official start date.

*Motion Required – Personnel*

26. MENTOR - PROVISIONAL TEACHER PROGRAM FOR 2019-2020

Motion to approve the following mentor as listed below.

Mentor	Staff Member	Fee
Marissa Hieb	Sylvia Kuzniar PT SPED Teacher	Enroll January 2020; \$1000 fee is pro-rated from the start of the program.

*Motion Required – Personnel*

27. VOLUNTEERS – 2019-2020

Motion to approve, upon the recommendation of the Superintendent, the following volunteers as listed below:

Seaview Playground	Student Volunteer
Jaclyn Todd	Daniel Wise
Brooke Stromfeld	

Belhaven Drama - Parents	Belhaven Drama - Parents	Belhaven Drama – MRHS Students
Christine D'Alessandro	Karen Miller	Kendall DeMorat
Jamie McGowan	Jennie Thomas	Tati Waxman
Rachael Meserole	Kim Ryan	Olivia D'Allesandro
Kate Rimski	Karie Hall	Ella Osbeck
Natalia Mitrofanova	Danielle Dente	
Grace Traa	Heather McGinty	
Catherine Evinski	Jill Thomas	
Carrie Coon	Kelly Day	
Kim Ryon	Michelle DeMorat	
Casey Lowry	Mandanna Salartash	
Chrissy Meade		

*Motion Required – Personnel*

28. RECOMMENDED FOR THE 2019-2020 SCHOOL YEAR SUBSTITUTE LIST

Motion to approve the following substitute school custodian upon the recommendation of the Superintendent, to the 2019-2020 School Year Substitute List; pending criminal history and pre-employment verifications (S414) and/or pending issuance or renewal of a State of New Jersey Substitute Teacher's Credential, where \*indicated. Substitutes are paid in accordance with the Substitute and Other Pay Policy.

Substitute Teacher	Substitute School Nurse	Substitute Custodian
Brian Dunkelberger	Kimberly Yoder-Notaro	Anthony Messina
Kenneth Norton		
*Jordan Posner		
Cheyenne Setneska		
Andrea Stevenson-Hardin		

*Motion Required – Personnel*

*(CURRICULUM: Items #29-30)*

29. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expenses and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (\*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Jacqueline Baltozer	2/21/20	Mount Laurel, NJ	Section 504 in NJ Workshop	*\$219	N/A
Jacqueline Baltozer Mary Beth Atwood Christine Harrison	2/28/20	Cherry Hill, NJ	Mental Health Issues in the Classroom	*\$219 each	N/A
Lori Care Susann Tahsin	1/17/20	SRI/ETTC Galloway, NJ	Resiliency Team Training Refresh & Renew	N/A	NTE \$10 each
Sarah Carrasquillo	2/28/20	Egg Harbor Twp., NJ	AtlantiCare Steering Committee	N/A	N/A
Heather Lanzalotti	2/25/20	Cherry Hill, NJ	Practical Strategies for School Nurses	*\$279	N/A
Jamie Hiltwine	3/19/20	Atlantic City, NJ	6th Annual Social Studies Conference	7 ETTC Hours	N/A
Jamie Hiltwine	3/10/20	Galloway, NJ	Literacy Across the Content Areas	7 ETTC Hours	N/A
Frank Pileiro Brian Pruitt	3/11/20	Monroe Twp., NJ	NJPSA BrandEd Bootcamp	Frank- Free Brian- \$149	NTE \$70
Haeyun Rha	5/27/20 5/28/20	New Brunswick, NJ	TESOL/NJBE Conference	*\$314	N/A
Nicole Sapello Frank Pileiro	3/5/20	Atlantic City, NJ	NJSLA District Coordinator Training	N/A	NTE \$20 each
Patricia Levinson Mary Beth Atwood	2/11/20	Rowan University Glassboro, NJ	Strength Based IEP Writing	N/A	N/A
Lori Care	1/23/20	Seton Hall University	NJSSSC - Building a Data Culture with Tracey Severens	N/A	N/A
Pat Childs	1/30/20	Rowan College of South Jersey Cumberland Campus	After School Sports and Special Events Security Planning	N/A	NTE \$20
William Horner	2/21/20	Egg Harbor Twp., NJ	Master Composter Training	\$45.00	N/A
Tara Lhulier Brooke Szeker	2/24/20	Atlantic City, NJ	NJ Conference for Kindergarten Teachers	*\$244 each	N/A
Sarah Carrasquillo	2/24/20	Red Bank, NJ	2020 NJAHPERD Annual Convention	\$85	N/A
Beth Bagocius Elise Scherbin	2/25/20	Atlantic City, NJ	NJ Conference for Pre-Kindergarten Teachers	*\$244 each	N/A

*Motion Required – Curriculum*

30. FIELD TRIPS

Motion to approve the 2019-2020 school year field trip requests as listed below.

Destination	Grade	Person(s) in Charge
Cape May Zoo Cape May Court House, NJ	2nd	Jennifer Candeloro
Cold Spring Village Cape May, NJ	4th	Christina Riley

*Motion Required – Curriculum*

*FINANCE (Items #31 - 32)*

31. TUITION AGREEMENT

Motion to approve a tuition agreement with Buena Regional School District for one student eligible pursuant to McKinney Vento to end on November 27, 2019 at \$13,250, pro-rated for the term of the contract.

*Motion Required – Finance*

32. LOCAL GRANTS

Motion to accept the following local grants.

AtlantiCare	Commit to Fit	Seaview - \$100 Belhaven - \$100
AtlantiCare	Healthy Schools Healthy Children	Seaview - \$1,500 Belhaven - \$1,500

*Motion Required – Finance*

*(POLICY: Item #33)*

33. BOARD POLICY

Motion to revise or adopt the following policies and regulations.

SECOND READING	
Policy 4433	Vacations
Policy 8468	Crisis Response

FIRST READING	
Policy 3420.2	Benefits (Abolish)
Policy 3420	Benefits
Policy 4420	Benefits

*Motion Required – Policy*



34. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$388,251.26
Batch 55	Debt Service/State Deductions	\$7094.00
Batch 59	Before and After School	\$28.99

PAYROLLS:

Batch 71	December 20, 2019	\$426,569.01
Batch 72	December 23, 2019 (Retro pay)	\$71,723.16
Batch 74	January 3, 2020	\$428,053.12
Batch 70	January 17, 2020	\$431,069.26

35. Old Business
36. New Business
37. Comments from the Public
38. Comments from the Board

39. EXECUTIVE SESSION  
Motion to enter into Executive Session,

*RESOLVED:* At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the “Open Public Meetings Act”, the following subjects to be discussed in a session of the Board closed to the public:

- *Attorney Client Privilege*
- *Student Confidentiality Matters - HIB*

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate no action will be taken.

40. REGULAR SESSION  
Motion to return to regular session.
41. ADJOURNMENT  
Motion to adjourn.