

LINWOOD BOARD OF EDUCATION
 Schiavo Auditorium, Belhaven Middle School
 November 20, 2019
 7:00 p.m.
 BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting has been provided. On January 7, 2019, written notice of this meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call
5. MOTION TO APPROVE the Minutes of the Regular Meeting held October 24, 2019.
6. MOTION TO APPROVE the Minutes of the Executive Session held October 24, 2019.
7. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of October 2019, which are in agreement.
8. Committee Reports
 - Personnel 11.13.2019
 - Curriculum 11.13.2019
 - Policy 11.04.2019, 11.13.2019
 - Finance 11.13.2019
9. Comments from the Public
10. Superintendent's Report

(FOR YOUR INFORMATION - Items #11 - 17)

11. ENROLLMENT INFORMATION:

	9/03/19	11/20/19
Seaview Elementary School	438	435
Belhaven Middle School	383	382
Total Enrollment	821	816

11/20/19

12. USE OF SCHOOL FACILITIES – 7.01.19 – 11.20.19

Organization	Fee	Seaview	Belhaven
Atlantic Coast Basketball Camp	Yes		4
G-thing Basketball	Yes		1
LASAR Basketball Camp (Meade)	No		4
LASAR (Miller)	No	*	*
Linwood Men's Basketball (Saturday a.m.)	Yes		10
Linwood Men's Basketball (Tuesday p.m.)	Yes		10
Linwood PTO	No	11	2
Real Jersey Futsal Clinic/Mainland (Napoli)	No		8
Student Support Parent Advisory Council (SSPAC)	No		1
TOTALS		11+	40
Notes: * LASAR approved from 11.01.19-3.31.19 (M-F & Saturday)			

13. FIRE & SECURITY DRILLS

- Seaview: Fire: October 4, 2019 Security: October 11, 2019
- Belhaven: Fire: October 21, 2019 Security: October 30, 2019

14. RECOGNITION

- Girls Cross Country Team - Undefeated Atlantic-Cape Junior League Champions
Coach: Mrs. Cristina Lonergan
- Boys Cross Country Team – Undefeated Atlantic-Cape Junior League Champions
Coach: Mrs. Karen Zaleskiewicz
- Grils Soccer Team – Undefeated Atlantic-Cape Junior League Champions
Coach: Ms. Marilee Sobrinski

15. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council (SSPAC)
- Seaview in a Snap – Mrs. Lori Care
- Belhaven Blitz – Dr. Jennifer Luff

16. INFORMATIONAL/CORRESPONDENCE

- Monthly Suspension Report
- Current Ed Article – Spotlight on Seaview school
- Sentinel Article – Belhaven runners take first place at championship
- Long-Range Facilities Plan, Major Amendment Approval

11/20/19

17. DATES TO REMEMBER

NOVEMBER			
19	9:30-10:15 a.m. 2:00-2:45 p.m.	Seaview	American Education Week Parent Visitation
19	<u>9:15 -10:30 a.m.</u> <u>1:00-2:15 p.m.</u>	<u>Belhaven – Grades 5-6</u> <u>Belhaven – Grades 7-8</u>	American Education Week Parent Visitation
27		Seaview Belhaven	EARLY DISMISSAL
28-29		Seaview Belhaven	SCHOOLS CLOSED Thanksgiving Holidays

DECEMBER			
2-5		Seaview Belhaven	EARLY DISMISSAL Parent/Teacher Conferences
11-12 16-18	3:45 p.m.	Belhaven Gyms	Linwood Holiday Basketball Tournament
12	7:00 p.m.	The Exchange	LEF Meeting
13	7:30 p.m.	Belhaven Auditorium	Winter Choir/Band Concert
16	5:30-7:00 p.m.	Belhaven Auditorium	Vaping Presentation for Parents
18	7:00 p.m.	Belhaven Auditorium	Board of Education Meeting
20		Seaview Belhaven	EARLY DISMISSAL
23-31		Seaview Belhaven	SCHOOLS CLOSED WINTER BREAK

MOTIONS REQUIRING ACTION

(NEGOTIATIONS: Item #18)

18. 2019-2020 ASSOCIATION STAFF SALARIES

Motion to approve the salaries of the association staff for the 2019-2020 school year in accordance with the negotiated agreement between the Linwood Education Association and the Linwood Board of Education, included in your board packet.

Motion Required –Negotiations

(PERSONNEL: Items #19 - 27)

19. RESIGNATIONS

Motion to approve the following resignations, upon the recommendation of the Superintendent, as listed below.

Position	Assignment	Staff Name
Preschool Inclusion Teacher	Seaview	Colleen Kaufelds Effective: On or about 10.28.2019
PT Paraprofessional	Seaview	Brenda Mucciarone Effective: On or about 12.31.2019 pending end date of approved uncompensated leave of absence.
PT Paraprofessional	Seaview	Rose Green Effective: On or about 12.31.2019

Motion Required –Personnel

20. RECOMMENDED FOR EMPLOYMENT FOR 2019-2020

Code – (R) Replacement (TR) Temporary Replacement (N) New Position

Motion to approve the following new hires, upon the recommendation of the Superintendent, and pending criminal history clearance and pre-employment verifications (S414), for the 2019-2020 school year.

Name/Position	Term	Salary
Johnna Cicarelli Preschool Teacher Leave of Absence	(TR) Seaview Extend from: 11.18.19 to 12.31.19	B.A., Step 1, \$51, 210 pro-rated from 9.01.19 through 12.31.19

Motion Required –Personnel

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21. RECOMMENDED FOR THE 2019-2020 SCHOOL YEAR SUBSTITUTE LIST

Motion to approve the following substitute teacher, upon the recommendation of the Superintendent, to the 2019-2020 School Year Substitute List; pending criminal history and pre-employment verifications (S414) and/or pending issuance or renewal of a State of New Jersey Substitute Teacher's Credential, where *indicated. Substitutes are paid in accordance with the Substitute and Other Pay Policy.

Teachers
Bambi Cannuscio

Motion Required – Personnel

22. BEFORE AND AFTER SCHOOL PROGRAM

Motion to approve the following individual, upon the recommendation of the Superintendent, as a substitute aide for the afternoon session of the Before and After School Program Aide for the 2019-2020 school year, for the afternoon program.

Assignment	Name	Rate
Substitute BAS Aide - PM	Bambi Cannuscio	\$13.66/hour - PM

Motion Required – Personnel

23. LEAVE OF ABSENCE – STIPEND POSITION

Motion to approve the leave of absence request, upon the recommendation of the Superintendent.

Extracurricular Position	Term	Staff Name
Assistant Coach – Boys Basketball Belhaven Table II 1.10	1 year – 2019-2020	Brian Coyle

Motion Required – Personnel

24. APPROVAL FOR 2019-2020 STIPEND

Motion to approve the following staff for the 2019-2020 stipend as listed below.

Extracurricular Position	Staff	Amount
Assistant Coach – Boys Basketball	Christina Hall	Table II 1.00 - \$2,179

Motion Required - Personnel

25. ROWAN UNIVERSITY FULL YEAR CLINICAL PRACTICE PLACEMENT REQUESTS FOR SPRING 2020 SEMESTER and FALL 2020 SEMESTER

Motion to approve requests from Rowan University for a Full-Year Clinical Practice for the following students, as noted below.

Student	Term	Cooperating Teacher
Olivia Farino	Spring 2020 : 1.21.20 to 4.30.20 Fall 2020: 9.01.20 to 12.17.20	Samantha Grasso Grade 1
Ashely Griffith	Spring 2020 : 1.21.20 to 4.30.20 Fall 2020: 9.01.20 to 12.17.20	Rebecca Law Kindergarten

Motion Required – Personnel

26. STOCKTON UNIVERSITY STUDENT TEACHING/CLINICAL PRACTICE PLACEMENT REQUEST FOR SPRING 2020

Motion to approve a request from Stockton University for a Student Teaching/Final Clinical Placement for the spring 2020 semester for the following student, as noted below.

Student	Term	Cooperating Teacher
Jenna McGrath	Spring 2020: 1.02.20 to 4.17.20	Christina Lonergan Grade 8 English/Language Arts

Motion Required – Personnel

27. GWYNEDD MERCY UNIVERSITY GRADUATE PROGRAM IN COUNSELING INTERNSHIP

Motion to approve a request from Gwynedd Mercy University School of Graduate and Professional Studies Graduate Program in Counseling for an internship for the following student as noted below.

Student	Term	Cooperating Counselor
Kelsey Greene	Spring 2020: 1.06.20 to 4.19.20	Jackie Baltozer School Counselor

Motion Required – Personnel

(CURRICULUM: Items #28 - 29)

28. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expenses and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

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Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Teri Weeks	12/18/19	Online	NJ Law Ethics Webinar	\$149	N/A
Brian Pruitt	12/06/19	SRI/ETTC	Human Resources Guide by FEA, NJPSA	7 ETTC Hours	N/A
Brian Pruitt Jennifer Luff	12/05/19	SRI/ETTC	Mental Health First Aid Training	No charge	N/A
Frank Pileiro	12/12/19	Trenton, NJ	Cybersecurity Risk Management Summit for NJ Schools	No charge	NTE \$60
Jennifer Parmelee (replacing Susann Tahsin)	11/22/19	Vineland, NJ	LinkIt Data Leadership Academy	Previously Paid	NTE \$22
Susann Tahsin	12/04/19	NJSBA Trenton, NJ	SEL Series: District and Community Response to Trauma	\$40	N/A

Motion Required – Curriculum

29. FIELD TRIPS

Motion to approve the 2019-2020 school year field trip requests as listed below.

Destination	Grade	Person(s) in Charge
Independence Hall The Constitution Center Philadelphia, PA	8	Lori Werner
Stockton University Tween Tech Galloway, NJ	7	Raquel Law

Motion Required – Curriculum

(FINANCE: Items #30)

30. USE OF SCHOOL FACILITIES

Motion to approve the following requests for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Family Assn. of Northfield (FAN) Basketball practice, games, clinics Person in charge: Angelo DeRosa	Seaview Gym	December 10, 2019 through March 7, 2020 Tu/W/Th: 5:45-8:45 p.m. Saturday: 9:00 a.m. to 2:30 p.m.	No

Motion Required – Finance

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(POLICY: Item # 31)

31. BOARD POLICY

Motion to revise or adopt the following policies and regulations.

SECOND READING	
Policy # Regulation#	Title
Policy 3159	Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
Policy 3218 Regulation 3218	Use, Possession, or Distribution of Substances (M) (Revised)
Policy 4218 Regulation 4218	Use, Possession, or Distribution of Substances (M) (Revised)
Policy 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
Policy 6112 Regulation 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
Policy 8600	Student Transportation (M) (Revised)
Regulation 8600	Student Transportation (Revised)
Policy 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
Regulation 8630	Emergency School Bus Procedures (M) (Revised)
Policy 8670	Transportation of Special Needs Students (M) (Revised)
Policy 9210	Parent Organizations (Revised)

Motion Required – Policy

32. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.
33. BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$497,105.22
Batch 55	Debt Service/State Deductions	\$ 7,094.00
Batch 59	Before and After School	\$ 15,613.22

PAYROLLS:

Batch 71	October 25, 2019	\$426,479.95
Batch 70	November 8, 2019	\$415,939.75

TRANSFERS	November		From		To
II-000-211-100	Attendance Salaries		10,000		
II-000-216-100	Related Services Salaries				24,327
II-000-217-100	Extraordinary Servicers Salaries				50,078
II-000-218-104	Student Services Salaries				638
II-000-219-104	Child Study Team Salaries		25,000		
II-000-219-105	Child Study Team Support Salaries				220
II-000-221-102	Curriculum and Instruct Salaries		7,500		
II-000-221-105	Curriculum and Instruct Support Salaries				220
II-000-222-177	Library Media Technical Salaries				150
II-000-230-100	General Admin Salaries				767
II-000-240-103	School Admin Salaries		10,000		
II-000-240-105	School Admin Support Salaries				20,050
II-000-251-100	Central Admin Salaries				15
II-000-252-100	Admin Technology Salaries				825
II-000-261-100	Maintenance Salaries		12,500		
II-000-263-100	Grounds Salaries				8,060
II-000-266-100	Security Salaries				4,470
II-000-270-503	Aid in Lieu				4,000
II-000-270-515	Contracted Services Transportation SPED		20,000		
II-110-100-101	Kindergarten Salaries				14,650
II-120-100-101	Grade 1-5 Salaries		50,000		
II-130-100-101	Grade 6-8 Salaries				64,000
II-212-100-101	Self Contained Salaries		17,000		
II-213-100-101	In Class Support Salaries		20,000		
II-213-100-106	In Class Support Aide Salaries		22,320		
II-216-100-101	Full Day Preschool Salaries		10,000		
II-216-100-106	Full Day Preschool support Salaries				9,750
II-230-100-106	Basic Skills Support Salaries				500
II-240-100-101	ELL Salaries		9,000		
II-424-100-100	Other Program Salaries				10,600
Total General Fund			\$ 213,320	\$	213,320

34. Old Business
35. New Business
36. Comments from the Public
37. Comments from the Board

11/20/19

38. EXECUTIVE SESSION
Motion to enter into Executive Session,

RESOLVED: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- *Student Confidentiality Matters - HIB*
- *Attorney Client Privilege*

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate no action will be taken.

39. REGULAR SESSION
Motion to return to regular session.

40. ADJOURNMENT
Motion to adjourn.